

Minutes of the meeting of the Port of Whitman County of December 3, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of November 16, 2009, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 19334 through 19368 totaling \$68,019.28 and electronic funds transfer for payroll taxes of \$6,215.14. The motion carried.

REVIEW OF AGED RECEIVABLES: The Commissioners and the Executive Director reviewed the aged receivables.

RESOLUTION NO. 09-10: A **MOTION** was made to pass Resolution No. 09-10 authorizing an interagency agreement with the Town of Rosalia and funds for improvements to the airport. The motion carried.

At 10:20 a.m., Dick Watters joined the meeting.

VALLEY VISION MEETING: Commissioner Boone reported on attending the Valley Vision meeting of November 18, 2009. Among the topics discussed was how business is adjusting to the economic downturn and sources of venture capital.

PBAC MEETING: Commissioner Boone reported on attending the PBAC meeting of November 19, 2009. The primary topic of discussion was the PBAC monitoring project for municipal wells in the region.

WASHINGTON PUBLIC PORTS ASSOCIATION ANNUAL MEETING: Commissioner Love reported on attending the Washington Public Ports Association annual meeting in Seattle. He reported on the Joint Transportation Committee session. Among the topics of discussion was the decline in funding for transportation projects resulting from improvements in vehicle fuel efficiency.

WPPA CENTENNIAL CELEBRATION: Topics of discussion at the WPPA fall meeting including funding for the WPPA centennial celebration. A budget was set at approximately \$67,000. The estimated support amount for the Port of Whitman will be approximately \$300.

INLAND PACIFIC HUB TRANSPORTATION MEETING:

Commissioner Love reported on attending the "Inland Pacific Hub Transportation" meeting in Pullman on December 2, 2009. The Hub includes 19 counties in Washington and Idaho. The focus of the meeting was transportation needs for the region.

IRU WITH WBS CONNECT: A **MOTION** was made to authorize an IRU with WBS Connect for the new service extension to SEL facilities in the industrial park in Pullman. The motion carried.

IRU WITH FIRST STEP: A **MOTION** was made to authorize an IRU with First Step Internet for expansion of service in Pullman. The motion carried.

IP ZONE GRANT FUNDING: The Executive Director reported that the Washington State Department of Commerce did not award the Port any funding on the IP Zone grant application.

COMMISSIONERS' STRATEGIC PLANNING MEETING: A **MOTION** was made to schedule a Commissioners' strategic planning meeting for Tuesday, December 27, 2009, at the Spokane Club in Spokane, Washington, to commence at 10:00 a.m. The motion carried.

WASHINGTON PUBLIC PORTS ASSOCIATION LEGISLATION DAY: It was noted that the Washington Public Ports Association legislation day was scheduled for February 1, 2010, in Olympia.

ADO ACTIVITIES: Dick Watters presented a report on ADO activities. He reported that new SEWEDA Director Dwayne Wollmuth was off to an excellent start. He noted that SEWEDA intends to send out quarterly newsletters by email.

BUSINESS PLAN COMPETITION: Mr. Watters reported on the business plan competition. He and Joe Harris of WSU have contacted all Whitman, Asotin, and Garfield County high schools. The high school division will be competing for \$8,500 this year. The competition is scheduled for the third week in April, 2010. The deadline for applications is February 23, 2010.

MARKETING OF SPATIAL DYNAMICS BUILDING AT WILMA: The Executive Director reported that he was continuing to work on marketing the Spatial Dynamics Building in Wilma. He has two prospects.

SALE OF INCUBATOR BUILDING TO THREE FORKS ORTHOPAEDICS: The Executive Director reported on negotiations for the possible sale of the "incubator" building in Pullman currently leased to Three Forks Orthopaedics.

SALE OF HENLEY COURT BUILDING: The Executive Director reported on negotiations on the possible sale of the Henley Court Building.

REGULAR MEETING RECESSED: At 1:00 p.m., the Port President called for a lunch recess.

REGULAR MEETING RECONVENED: At 1:45 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, Dick Watters, and the Port Attorney. Also present was Dave Peterson, Boyer Park Concessionaire.

BOYER ACTIVITIES: Mr. Peterson gave a brief report on the 2009 spring through fall season at Boyer. He said he operated at full or close to full occupancy through the entire summer. He said fall activity has been high due to the record steelhead run and excellent fishing in the area.

At 1:30 p.m., Mr. Peterson left the meeting.

RENT RELIEF POLICY: The Commissioners, the Executive Director, and the Port Attorney discussed a proposed rent relief policy. It was noted that the policy was intended as a guideline to the Executive Director, not a rigid set of rules. Commissioner Boone noted that each case would have to be weighed on its individual merits.

RESOLUTION NO. 09-11: A **MOTION** was made to pass Resolution NO. 09-11 establishing guidelines for rent relief for existing Port tenants. The motion carried.

MEETING ADJOURNED: At 2:30 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary