

Minutes of the regular meeting of the Port of Whitman County of November 17, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of the Port Commission and the Whitman County Commissioners of November 3, 2008, as entered in the minute book. The motion carried.

A **MOTION** was made to approve the Minutes of the regular meeting of November 6, 2008, of the Port of Whitman County as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 18503 through 18520 totaling \$40,983.96. The motion carried.

A **MOTION** was made to void Warrant No. 18475 in the sum of \$534.21 payable to Flerchinger Electric. The motion carried.

ADO MEETING: Commissioner Gronholz reported on the ADO meeting in October 2008. There was not a quorum present. The members present did discuss scheduling regular meetings on a quarterly basis annually.

WPPA EXECUTIVE DIRECTOR NOMINATING COMMITTEE MEETING: Commissioner Love reported on attending a meeting of the Washington Public Ports Association Executive Board Nominating Committee.

PORT/PULLMAN CHAMBER OF COMMERCE ANNUAL TOUR: Commissioner Love also reported on participating in the Port/Pullman Chamber of Commerce annual tour. The group toured

the Railex facilities at Walulla Junction. He reported that the facility was very impressive. The primary activity at the facility is deployment of unit trains of refrigerated commodities. The trains can move coast to coast in four to five days.

The group also toured the Port of Morrow.

At 10:30 a.m., Joe Smillie of the Whitman County Gazette joined the meeting.

WILMA - RAIL SPUR: Commissioner Boone reported on visiting with Larry Altman, Port lessee at Wilma. Mr. Altman operates a custom meat cutting business in the former Port shop building. Mr. Altman has inquired as to the Port's plans for an additional rail spur crossing at Wilma. The Executive Director reported that the Port is working on a request for a proposal to ascertain potential costs for rail spur upgrades, improvements, and additional crossings. The staff will be working with the Wilma tenant on the project.

PALOUSE BASIN AQUIFER ADVISORY COMMITTEE MEETING: Commissioner Boone reported on attending the Advisory Committee to the Palouse Basin Aquifer Committee on November 13, 2008. The Committee discussed the need for the various hydrologists who have studied the aquifer to arrive at a consensus on some of the technical and scientific issues. Commissioner Boone reported that County Commissioner-elect O'Neil also attended the meeting.

PORT WEBSITE: The Properties and Development Manager reported that the work on updating the Port's website is nearly complete.

POWBAC - T-HANGAR: The Executive Director reported that the construction of the new T-hangar at POWBAC is

proceeding on pace. In other news at POWBAC, he reported that a Request for Proposal has been issued on a 2009 Maintenance and Operations Agreement. Responses are due by November 21, 2008.

POTENTIAL TENANT FOR LOT 7 AT WILMA: The Properties and Development Manager reported that a potential new tenant is interested in a long-term lease of Lot 7 at Wilma. There is a substantial amount of overburden on a portion of Lot 7. The total site consists of approximately 8 acres. She indicated that she expected to receive a letter of intent shortly.

BUSINESS PLAN COMPETITION: It was reported that the business plan competition is scheduled for December 5, 2008.

LEASE TO DRM HOLDINGS, INC.: The Executive Director and Port Attorney reported on the lease of approximately 5,200 square feet in the ISR Building to DRM Holdings, Inc., d/b/a Merry Cellars Winery. The lease calls for substantial Port improvements. A **MOTION** was made to authorize the Executive Director to enter into a lease with DRM Holdings, Inc., of space in the ISR Building. The motion carried.

REGULAR MEETING RECESSED: At 11:45 a.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:15 p.m.

REGULAR MEETING RECONVENED: At 12:15 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

GREEN GRID PROJECT: The Executive Director and the Commissioners discussed possible funding sources for the Green Grid Project in light of the economic downturn and likely shortfalls in the Washington State budget.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 12:30 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary