

Minutes of the meeting of the Port of Whitman County of November 15, 2010.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, and the Port Attorney. Also present was Jack Fulfs.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of November 4, 2010, as mailed and entered in the minute book. The motion carried.

PORT/PULLMAN CHAMBER TOUR: All three Commissioners attended the Port/Pullman Chamber tour.

SEWEDA: Commissioner Boone reported on attending the SEWEDA meeting in Pomeroy on Tuesday, November 9, 2010.

At 10:10 a.m., the Properties and Development Manager joined the meeting.

PBAC ADVISORY COMMITTEE: Commissioner Boone reported on attending the PBAC Advisory Committee meeting on November 11, 2010. A power point was presented on the work of PBAC.

APPROVAL OF CLAIMS: The Commissioners considered the claims.

Commissioner Boone inquired as to Claim No. 20086 for water from the City of Pullman. The Executive Director responded that the Port receives a monthly bill for water for the Pullman Industrial Park. Some of the water bill is recouped through reimbursement by the tenants. The bill also includes irrigation of the common area sites at Henley Court.

Commissioner Boone inquired as to Claim No. 20100. The Executive Director reported that the bill was for a leaf sweeping machine for Boyer Park.

A **MOTION** was made to pay Claim Nos. 20075 through 20100 totaling \$9,878.21. The motion carried.

BTOP-1 PROJECT: The Executive Director reported on the BTOP-1 project. The Executive Director and the Port Attorney continue to work with NoaNet on resolving some of the contractual issues.

BUDGET HEARING: At 11:00 a.m., the Port President called for a budget hearing on the Port's preliminary budget. There were no members of the public present. A **MOTION** was made to continue the budget hearing to 10:00 a.m. on November 29, 2010, at the Port office and to conclude the hearing in

conjunction with the hearing on revenue sources. The motion carried.

CENTRAL FERRY WELL PROJECT - CONTRACT WITH DICKERSON

PUMP: The Properties and Development Manager reported on concluding the contract with Dickerson Pump on the second phase of the Central Ferry well project. It is anticipated the contract will be let shortly.

PORT COMPREHENSIVE PLAN - PUBLIC HEARING: A MOTION was made to hold a public hearing on the Port comprehensive plan on December 16, 2010, at 11:00 a.m. The motion carried. Notice of the hearing will be published.

BOYER PARK AND MARINA - ARCHEOLOGICAL STUDY: The Properties and Development Manager reported that a request for qualifications has been issued for an archeological study of Boyer Park and Marina. The study will be used in conjunction with the expansion project. It is believed that once the study is completed, it will be usable for future projects at Boyer.

EXECUTIVE SESSION: At 11:30 a.m., the Port President called for an executive session to discuss a real estate issue, with the regular meeting to reconvene at 12:00 p.m.

EXECUTIVE SESSION EXTENDED: At 12:00 p.m., the Port President called for an extension of the executive session until 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., the regular meeting of the Port of Whitman County reconvened following executive session. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

REGULAR MEETING RECESSED: The Port President called for a lunch recess until 1:00 p.m.

REGULAR MEETING RECONVENED: At 1:00 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

PUBLIC HEARING ON DECLARATION OF SURPLUS OPENED: At 1:00 p.m., the President opened a public hearing on declaration of surplus of the 1230 NE Hickman Court Building in Pullman. No member of the public was present to comment.

PUBLIC HEARING ON DECLARATION OF SURPLUS CLOSED: At 1:05 p.m., the Port President closed the public hearing.

RESOLUTION NO. 10-13: A **MOTION** was made to pass Resolution No. 10-13 declaring the property at 1230 NE Hickman Court, Pullman, Washington, surplus to the Port's needs and authorizing its sale. The motion carried.

MEETING ADJOURNED: At 1:10 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

DONALD COX, Secretary