

Minutes of the meeting of the Port of Whitman County of November 4, 2010.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of October 25, 2010, with the following correction: Commissioner Love will attend the Pullman Chamber/Port tour along with Commissioner Boone. Commissioner Cox will not plan to attend. The motion carried.

A **MOTION** was made to approve the Port Commissioners and County Commissioners joint meeting of November 1, 2010. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims. A **MOTION** was made to pay Claim Nos. 20061 through 20074 totaling \$44,082.86. The motion carried.

360 NETWORKS - IRREVOCABLE RIGHT OF USE AGREEMENT: A **MOTION** was made to approve an irrevocable right of use agreement with 360 Networks for fiber lines from the Gray Lane Hut to the Military Hill water tank in the City of Pullman. The motion carried.

BTOP-1 PROJECT: The Executive Director and the Port Attorney discussed the BTOP-1 project with the Commissioners. The details of a participation agreement with NoaNet are still being finalized. The parties are awaiting a response from NTIA on the federal covenant.

CENTRAL FERRY WELL PROJECT: The Properties and Development Manager reported that Dickerson Pump and Irrigation was the apparent low bidder on the Central Ferry well project, Phase II. A **MOTION** was made to authorize an award of bid to Dickerson Pump and Irrigation in the amount of \$205,714.61 as low bidder on the Central Ferry well project, Phase II, upon review and approval of all bid criteria by the Port staff and engineer. The motion carried.

The Properties and Development Manager reported that the final well as drilled was 10 inches in diameter, 105 feet deep, and had a 405-gallon per minute capacity.

PORT CHAMBER TOUR: It was noted that the Port Chamber tour was scheduled for November 5, 2010. Commissioner Love and Commissioner Boone will plan to attend.

PORT COMPREHENSIVE PLAN: The Properties and Development Manager asked the Commissioners to complete their comments on the draft comprehensive plan within the next week.

A **MOTION** was made to advertise for public comment on the comprehensive plan with a request that all comments be submitted to the Port by December 17, 2010. The motion carried.

WPPA ANNUAL MEETING: It was noted that the Washington Public Ports Association annual meeting is scheduled November 17-19, 2010, in Tacoma.

DIGILENT, INC. - OPEN HOUSE: It was noted that Port Lessee, Digilent, Inc., was holding an open house in its facilities in the Henley Court Building on November 4, 2010, at 7:00 p.m.

TRI-PORTS CONFERENCE: It was noted that the Tri-Ports (Pasco, Richland, and Kennewick) were holding a conference in Pasco, Washington, on November 30, 2010. The Port of Whitman has been invited to attend.

REVIEW OF PRELIMINARY BUDGET: The Commissioners and the Executive Director reviewed revisions to the preliminary budget. The business plan competition and dues for SEWEDA have been added to the budget. Other revisions include expected funds and expenses on the BTOP project.

WILMA - WINDOW REPLACEMENT: The Executive Director reported that approximately seven windows in the incubator building at Wilma were being replaced.

REGULAR MEETING RECESSED: At 12:10 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:40 p.m.

REGULAR MEETING RECONVENED: At 12:40 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

LESSEES OF PORT FIBER: The Executive Director reported on the potential for additional lessees of Port fiber upon the completion of the BTOP project.

MEETING ADJOURNED: At 1:30 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

DONALD COX, Secretary