

Minutes of the meeting of the Port of Whitman County of October 25, 2010.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, the Port Attorney. Also present were Joe Smillie of the Whitman County Gazette and Jack Fulfs.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of October 7, 2010, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims. Commissioner Love inquired as to Claim No. 20022. The Executive Director reported that the claim was for the annual pole attachment fee with Avista for the Port's telecommunications facilities.

Commissioner Love inquired as to Claim No. 20040. The Executive Director reported the claim was for the monthly fee for utility charges for all Port facilities served by Avista.

Commissioner Love inquired as to Claim No. 20046. The Executive Director reported the claim was for repairs to the irrigation system, air conditioning system, and other items at Boyer Park and Marina. The claim was for the Port's share pursuant to the concessionaire agreement.

A **MOTION** was made to pay Claim Nos. 20017 through 20049 totaling \$81,691.90. The motion carried.

A **MOTION** was made to void the warrant for Claim No. 19996 in the amount of \$782.63. The motion carried.

PNWA ANNUAL MEETING: All Commissioners and the Properties and Development Manager attended the PNWA annual meeting in Spokane from October 13-15, 2010. Commissioner Boone commented on several of the sessions. The impact of the scheduled lock closure on regional grain shipments was one topic of discussion.

TELECOMMUNICATIONS FRANCHISE WITH CITY OF SPOKANE

APPROVED: The Executive Director reported the telecommunications franchise has been approved by the City of Spokane.

STRATEGIC PLANNING MEETING CANCELLED: A **MOTION** was made to cancel the Commissioners' scheduled strategic planning meeting on November 1, 2010. The motion carried.

CENTRAL FERRY WELL PROJECT: The Properties and Development Manager reported on Phase II of the well project at Central Ferry. Bids have been requested for installation of electrical service and meters at the well site. The bid opening is scheduled for November 3, 2010.

PORT/PULLMAN CHAMBER TOUR: It was noted that the Port/Pullman Chamber tour was scheduled for November 5, 2010. Commissioner Boone and Commissioner Cox will plan to participate.

2010-2015 COMPREHENSIVE PLAN: The Properties and Development Manager asked the Commissioners to review the 2010-2015 Comprehensive Plan working draft. As soon as the Commissioners have an opportunity to review the working draft, a public hearing will be scheduled.

WPPA ANNUAL MEETING: It was noted that the Washington Public Ports Association annual meeting is scheduled for November 17-19, 2010. All Commissioners and the Executive Director plan to attend.

PULLMAN INDUSTRIAL PARK - BROADBAND TOUR: The Properties and Development Manager reported on the SEWEDA-sponsored "broadband tour" conducted at the Pullman Industrial Park on October 10, 2010. She presented a report on the Port's telecommunications project. A tour of Port facilities including the Gray Lane Hut and the Aquatic Center aerial installation were conducted. Attending were representatives from the Port of Clarkston, the Port of Garfield, the Port of Columbia, SEWEDA, and Valley Vision.

The Executive Director left the meeting at 11:20 a.m.

INLAND NORTHWEST PARTNERS: It was noted that the Inland Northwest Partners meeting is scheduled for November 18, 2010, in Spokane.

DIGILENT, INC. - OPEN HOUSE: It was noted that Digilent, Inc., a Port tenant at the Pullman Industrial Park, is holding an open house in its facilities in the Henley Court Building from 5:00 to 7:00 p.m. on November 4, 2010.

WPPA ENVIRONMENTAL SEMINAR: The Properties and Development Manager reported on attending the Washington Public Ports Association environmental seminar at the Alderbrook Resort on Hood Canal on October 7, 2010. She reported the DOE is currently studying adding fees to all water rights within the state. Shoreline plans in the state are also currently being

reworked. The Port will be working with the county planning office on the county's shoreline management plan.

FLOOD PLAINS ORDINANCE: It was also noted that FEMA has circulated a draft of a new "model ordinance" on flood plains. The ordinance, if adopted, would result in major expansion of areas designated as flood plains.

MEETING ADJOURNED: At 11:50 a.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

DONALD COX, Secretary