

Minutes of the regular meeting of the Port of Whitman County of October 2, 2008.

**MEETING CALLED TO ORDER:** The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

**APPROVAL OF MINUTES:** A **MOTION** was made to approve the Minutes of the regular meeting of September 18, 2008, as mailed and entered in the minute book. The motion carried.

**APPROVAL OF CLAIMS:** The Commissioners considered the claims. Commissioner Love inquired as to whether Claim No. 18422 from the Washington State Department of Transportation represented the last payment on the locomotives. The Executive Director said yes. A **MOTION** was made to approve Claim Nos. 18392 through 18429 totaling \$109,966.96 and electronic funds transfer for payroll taxes of \$7,214.49. The motion carried.

Joe Smillie of the Whitman County Gazette joined the meeting at 10:10 a.m.

**REVIEW OF ACCOUNTS RECEIVABLE:** The Commissioners and the Executive Director reviewed the accounts receivable.

**INLAND NORTHWEST PARTNERS MEETING:** Commissioner Gronholz reported on attending the Inland Northwest Partners meeting of September 25, 2008, at the University Inn in Moscow, Idaho. One topic of interest was the relationship between higher education and how well it prepared individuals for the work place.

**LOCAL PUBLIC OFFICIALS QUARTERLY BREAKFAST MEETING:** Commissioner Love reported on attending the local public official's quarterly breakfast at Washington State University on October 1, 2008. He noted that at the meeting Pullman Mayor Glen Johnson thanked the Port for continuing the financial support for the Pullman-Moscow Regional Airport, and County Commissioner Greg Partch thanked the Port for assistance in the "LIFT" grant application.

The Port Accountant/Internal Auditor joined the meeting at 10:50 a.m.

**2009 PRELIMINARY DRAFT BUDGET:** The preliminary draft budget for 2009 was reviewed by the Commissioners.

**REGULAR MEETING RECESSED:** At 11:20 a.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:30 p.m.

**REGULAR MEETING RECONVENED:** At 12:30 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

**ISR - RESCISSION AGREEMENT:** The Executive Director reported that ISR (Spray Cool) has returned the signed rescission agreement. A **MOTION** was made to authorize and execute a Commercial Building Rescission Agreement with ISR and authorize the purchase of a laser measurement system previously leased by ISR located within the building and to authorize two months' reimbursement to ISR for rent paid on the laser equipment all at a purchase price of approximately \$60,000. The motion carried.

**LOSONOCO LEASE TERMINATION:** The Executive Director has yet to receive a response from correspondence to Losonoco seeking termination of its lease at Wilma.

**PORT WEBSITE:** The Properties and Development Manager reported on continuing work on updating the Port website.

**POWBAC - T-HANGAR PROJECT AND SIGN:** The Properties and Development Manager reported that work continues on the T-hangar project and the development and location of a new sign for POWBAC.

**COMMISSIONER MEETING RESCHEDULED:** It was noted that the second regular Commissioner meeting in October has been rescheduled to October 13, 2008, at 10:00 a.m. in the Port office in Colfax.

**ADO POSITION - APPLICANTS:** The Executive Director reported that five applicants have been interviewed for the ADO position for the Southeast Economic Development Association (SEWEDA), formerly PEDC. The Executive Director said that the decision would be difficult as there were several well-qualified candidates. The final decision will be made by Kathy Parker of SEWEDA.

**ROUNDTABLE ON ALL-WEATHER ROADS:** It was noted that a "roundtable" on all-weather roads was scheduled by the Washington State Department of Transportation on October 9, 2008, at Big Bend Community College in Moses Lake.

**INLAND NORTHWEST PARTNERS ANNUAL MEETING:** It was noted that the Inland Northwest Partners annual meeting is

scheduled for November 19, 2008, at the Spokane Club in Spokane, Washington.

**BUDGET FOR PORT STAFF COMPENSATION:** The budget for Port staff compensation for the year 2009 was discussed.

**MEETING ADJOURNED:** There being no further business to come before the meeting, the meeting adjourned at 2:30 p.m.

PORT OF WHITMAN COUNTY COMMISSION

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DANIEL W. BOONE, President

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JOHN E. LOVE, Vice President

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ROBERT F. GRONHOLZ, Secretary