

Minutes of the Strategic Planning Meeting of the Port of Whitman County of January 14 & 15, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. at the Spokane Club, Spokane, Washington. Present were all Commissioners, the Executive Director, Terry Lawhead of CTED, Sheila Collins of Governor Gregoire's Office, Don Tilton of Spraycool who is also the Pullman IPZ Zone Administrator.

IPZ PRESENTATION: Don Tilton gave a power point presentation on the IPZ project. This presentation will be the same one given on January 25, 2008 to CTED and the Governor's office on site at the Spraycool building in Pullman, WA. Mr. Tilton presented some of the projects that will be conducted in the building as well as a projected timeline. Don Tilton, Sheila Collins, and Terry Lawhead left the meeting at 11:15am.

FINANCIAL FORECAST DISCUSSION: The Executive Director presented a 10-year model of projected growth for the Port of Whitman County.

WAGE ANALYSIS DISCUSSION: The Executive Director presented two different formats of calculating wages for port employees. The commissioners reviewed the work and requested the executive director to bring a plan for salary adjustments for the executive director to the board in the future.

STRATEGIC PLANNING MEETING RECESSED: At 12:00 p.m. the Port President called for a lunch recess with the meeting to reconvene at 1:15 p.m.

STRATEGIC PLANNING MEETING RECONVENED: At 1:15 p.m. the Port of Whitman County Strategic Planning Meeting reconvened following lunch recess. Present were all Commissioners and the Executive Director.

PERFORMANCE GOALS DISCUSSION: The Executive Director presented a report on 2008 Performance Goals and Objectives. A review of the 2007 performance goals was also presented and discussed.

PROFESSIONAL SERVICES CONTRACT DISCUSSION: The Commissioners and Executive Director discussed professional services contracts. Discussion on monitoring and timelines was the main topic.

MEETING WITH SENATOR CANTWELL'S STAFF: The Executive Director reported on plans to attend a meeting with Senator Cantwell's staff at 4:00 p.m., at the Federal Building in Spokane, regarding water born transportation on the Snake River.

MEETING RECESSED: The meeting recessed at 3:15 p.m. with the meeting to reconvene at 9:00 a.m. the following day.

MEETING RECONVENED: The Port of Whitman County Strategic Planning Meeting reconvened at 9:00 a.m., on Tuesday, January 15, 2008, at the Spokane Club, Spokane, Washington. Present were all Commissioners and the Executive Director.

INDUSTRIAL BUSINESS PARK TOUR: at 9:10 a.m. the Commissioners and Executive Director drove to Coeur d'Alene, ID, to tour an industrial business park that has been developed by a private sector developer.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting was adjourned at 11:30 a.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary