

Minutes of the regular meeting of the Port of Whitman County of September 3, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Love and Boone, the Executive Director, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

A **MOTION** was made to excuse Commissioner Gronholz from attendance at the meeting. The motion carried.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the regular meeting of August 20, 2009, as mailed and entered in the minute book. The motion carried.

REVIEW OF RECEIVABLES ACCOUNT: The Commissioners and the Executive Director reviewed the receivables account. The Executive Director reported that Port tenant Spatial Dynamics has vacated the building at Wilma. The company was on a month-to-month lease.

APPROVAL OF CLAIMS: The Commissioners and the Executive Director reviewed the claims. Commissioner Boone inquired as to Claim No. 19154. The Executive Director reported that this claim was for payment of the Port's credit card. Most of the bill was for light fixtures for the Port office. A **MOTION** was made to approve Claim Nos. 19136 through 19173 totaling \$158,352.43 and electronic funds transfer for payroll taxes in the amount of \$5,979.46. The motion carried.

RAIL ISSUES: Commissioner Boone reported on attending the meeting on rail issues at the McGregor office near Colfax on August 27, 2009.

SEWEDA/RTPO MEETING: Commissioner Boone reported on the SEWEDA/RTPO meeting of August 25, 2009. Four candidates were selected for an interview for the job of SEWEDA Director. An offer has been made to one of the applicants, who was still considering the offer at the time of the Port meeting.

PALOUSE/COULEE CITY RAIL LINE WEBSITE: The Executive Director reported on the work of developing a Palouse/Coulee City rail line website. A draft mockup of the home page for the website was presented.

TIGER GRANT APPLICATION: The Executive Director reported that the Tiger grant application is scheduled to be completed and submitted by September 15, 2009. The Executive Director reported that the IPZ grants issued by the State

Department of Commerce are due by November 1, 2009, and grant awards are to be made by December 1, 2009.

HENLEY COURT BUILDING - MERRY CELLARS: The Executive Director reported that the improvements to the Henley Court Building for Port tenant Merry Cellars are scheduled to be completed within the week.

WPPA - TRAINING SEMINAR ON PERSONAL SERVICE CONTRACTS: It was noted that the Washington Public Ports Association will be holding a training seminar on personal service contracts on October 21, 2009. The seminar will focus on the requirements of recent legislation. Administrative Assistant Linda Olson is scheduled to attend the seminar.

WPPA - SMALL PORTS SEMINAR: Washington Public Ports Association small ports seminar is scheduled for October 20-23, 2009, at Leavenworth. Commissioner Boone and Administrative Assistant Linda Olson are scheduled to attend.

PUBLIC HEARING ON REZONE APPLICATIONS AFFECTING "MADER" PROPERTY: It was noted that the City of Pullman will be conducting a public hearing on September 9, 2009, at 7:30 p.m. at the city council chambers on rezone applications affecting the "Mader" property and the Port's recently acquired industrial park property.

SEPTEMBER 17, 2009, COMMISSIONER MEETING RECHEDULED TO SEPTEMBER 22, 2009: As a reminder, it was noted that the regular Commissioner meeting of September 17, 2009, has been rescheduled to September 22, 2009.

OCTOBER COMMISSIONER MEETINGS RESCHEDULED: A MOTION was made to reschedule the regular meeting of October 1, 2009, to October 8, 2009, and the regular meeting of October 15, 2009, to October 21, 2009. The motion carried.

SEWEDA - NEW DIRECTOR: At 11:05 a.m., Dick Watters joined the meeting. Mr. Watters reported that a new director for SEWEDA has been selected. Indications are that the applicant offered the position will accept the offer.

EXECUTIVE SESSION: At 11:40 a.m., the Port President called for an executive session to discuss real estate property issues, with the public session to reconvene at 12:00 noon.

REGULAR MEETING RECONVENED: At 12:00 noon, the regular meeting of the Port of Whitman County of September 3, 2009, reconvened following executive session.

REGULAR MEETING RECESSED: The Port President called for a lunch recess, with the regular meeting to reconvene at 12:45 p.m.

REGULAR MEETING RECONVENED: At 12:45 p.m., following lunch recess, the regular meeting of the Port of Whitman County of September 3, 2009, was called to order. Present were Commissioners Love and Boone, the Executive Director, the Port Attorney, and Dick Watters.

ASOTIN COUNTY PUD/PORT - WATER SERVICES ARRANGEMENTS:
The Executive Director and the Commissioners briefly discussed the water services arrangements between the Asotin County Public Utility District and the Port.

MEETING ADJOURNED: At 1:15 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary