

Minutes of the regular meeting of the Port of Whitman County of August 21, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the Strategic Planning Meeting of the Commissioners of July 29, 2008. The motion carried.

A **MOTION** was made to approve the Minutes of the regular meeting of August 7, 2008, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 18309 through 18326 totaling \$82,153.32. The motion carried.

RESOLUTION NO. 08-15: A **MOTION** was made to pass Resolution No. 08-15 pertaining to CERB matching funds for the Telecommunications Feasibility Study. The motion carried.

RPTO/ADO MEETING: Commissioner Gronholz reported on attending the RPTO/ADO meeting of August 12, 2008. Among the topics of discussion were the requirements for board membership for compliance with federal EDA rules.

LOCUST GROVE INDUSTRIAL PARK ACQUISITION: The Properties and Development Manager reported on the agreement on adjustment of the land payment for the Locust Grove Industrial Park acquisition. Documents have been sent to Mader's for final review.

UPDATE OF PORT WEBSITE: The Properties and Development Manager reported that she and Kara Riebold were working on an update of the Port's website.

TOUR OF BUSINESS AIR CENTER: At 10:30 a.m., the Port President announced that the Commissioners would tour the Business Air Center, with the regular meeting to reconvene in the Port office at 11:45 a.m.

REGULAR MEETING RECONVENED: At 11:45 a.m., the regular meeting of the Port of Whitman County reconvened in the Port office in Colfax, Washington, following the Commissioners' tour of POWBAC. All Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney were present.

POWBAC: The Port President commended the staff on the improvements and progress of the POWBAC facilities.

RELEASE OF REVERTER FROM ARMY CORPS OF ENGINEERS: A **MOTION** was made to authorize and accept a "Release of Reverter" from the U.S. Government, Army Corps of Engineers, on certain reversionary provisions in the Deeds to the Public Port site at Wilma and authorizing the Port President to sign the release on behalf of the Port. The motion carried.

SEPTEMBER 18, 2008, PORT COMMISSION MEETING: It was noted that the Executive Director will not attend the Commission meeting of September 18, 2008, as he will be attending the Rail Governance meeting scheduled on the same date.

2009 BUDGET HEARING: The schedule for preparing the 2009 budget was discussed. Commissioner Love will work with Port staff on preparation of a preliminary budget. A **MOTION** was made to schedule the budget hearing during the regular meeting of November 6, 2008, at 11:00 a.m. The motion carried.

PIONEER PORTS MEETING: September 29 or 30, 2008, were scheduled as tentative alternate dates for the next Pioneer Ports meeting. Staff will contact the Ports of Clarkston and Lewiston to finalize plans for the meeting.

PALOUSE EMPIRE FAIR BOOTH SCHEDULE: The schedule for attending the Palouse Empire Fair booth was reviewed.

SEPTEMBER PORT COMMISSION MEETING RESCHEDULED: It was noted that the first Commission meeting in September has been rescheduled to September 2, 2008, at 10:00 a.m. in the Port office to avoid a conflict with the Pacific Northwest Waterways Association annual meeting.

REGULAR MEETING RECESSED: At 12:00 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., the regular meeting of the Port of Whitman County of August 21, 2008, was reconvened following lunch recess. All Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney were present.

EXECUTIVE SESSION: The Port President called for an executive session until 12:45 p.m. to discuss potential litigation.

REGULAR MEETING RECONVENED: At 12:45 p.m., the regular meeting of the Port of Whitman County was reconvened

following executive session. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

COLUMBIA PHYTOTECHNOLOGY - SMALL CLAIMS SUIT: The Executive Director noted that he was working on filing a small claims suit against Columbia Phytotechnology for back rent.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 12:46 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary