

Minutes of the regular meeting of the Port of Whitman County of August 7, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of July 17, 2008, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims. Commissioner Gronholz inquired as to Claim No. 18299. The Executive Director explained it was for the repair of the air conditioning system in the ISR Building in the Pullman Industrial Park. Commissioner Gronholz inquired as to Claim No. 18307. The Executive Director explained the claim was for rental of a backhoe for work at POWBAC. Commissioner Boone inquired as to Claim No. 18280. The Executive Director explained it was a bank card charge for attendance at the Governor's Economic Development Conference. A **MOTION** was made to approve Claim Nos. 18260 through 18308 totaling \$130,340.17 and electronic funds transfer for payroll taxes of \$8,085.38. The motion carried.

PACIFIC NORTHWEST WATERWAYS ASSOCIATION: Commissioner Love reported on attending the Pacific Northwest Waterways Association reception for the Inland Waterway Users Board on July 30, 2008, in Walla Walla. The Executive Director also attended the reception.

VALLEY VISION MEETING: Commissioner Boone reported on attending the Valley Vision meeting of July 29, 2008. A new slate of officers was elected. Clyde Conklin is the new president for the organization.

POWBAC - CHIP-SEALING: The Properties and Development Manager reported that the chip-sealing has been completed on the entrance road to POWBAC. The road project is now complete except for the sweeping of the new surface.

POWBAC CONSTRUCTION: The Properties and Development Manager reported that the building under construction by Gerald Mitchell at POWBAC is near completion.

LOSONOCO: The Properties and Development Manager reported on the ongoing effort to resolve back rent and termination of lease issues with Losonoco. The matter will be discussed further in executive session with the Port Attorney.

PULLMAN TO SPOKANE TELECOMMUNICATIONS PROJECT: A MOTION was made to accept the initial offer of financial aid of CERB for the feasibility study for the Pullman to Spokane telecommunications project. The motion carried.

RESOLUTION NO. 08-14: A MOTION was made to pass Resolution No. 08-14 accepting the CERB terms and conditions for the grant for the Pullman to Spokane telecommunications project feasibility study. The motion carried.

COUNTY COMMISSIONERS/PORT COMMISSIONERS MEETING: It was noted that on August 4, 2008, the County Commissioners and the Port Commissioners met and a number of projects important to the region were discussed.

BOYER PARK - ANNUAL INSPECTION: The Properties and Development Manager reported that the Army Corps of Engineers recently conducted its annual inspection of Boyer Park. The Corps officials reported they were pleased with the overall condition of the park.

FIBER OPTIC PROJECT - AWARD OF BID TO SPOKANE DITCH AND CABLE: The Executive Director reported that the apparent low bidder for the fiber optic project run from Valley Road to Stadium Way and from Gray Lane to the hospital in Pullman was Spokane Ditch and Cable for \$30,000. A MOTION was made to authorize an award of bid to Spokane Ditch and Cable for the project, subject to completion of contract bid documents. The motion carried.

POWBAC - T-HANGAR INSTALLATION - AWARD OF BID TO MIKE'S POLE BARN: The Executive Director reported that the apparent low bidder for the T-hangar installation at POWBAC was Mike's Pole Barns for \$68,000. A MOTION was made to authorize an award of contract to Mike's Pole Building for the project, subject to completion of contract bid documents. The motion carried.

HIGH-SPEED INTERNET STRATEGY WORK GROUP: The Executive Director reported that Governor Gregoire's High-Speed Internet Strategy Work Group would be holding its second meeting on September 18, 2008. He will not be able to attend the meeting as he will be at a railroad governance board meeting.

WPPA EXECUTIVE DIRECTORS SEMINAR: The Executive Director reported on attending the Washington Public Ports Association Executive Directors seminar in Leavenworth on July 10, 2008.

PORT COMMISSION MEETING OF SEPTEMBER 4, 2008, RESCHEDULED: It was noted that the Port Commission meeting for the first week in September has been rescheduled from September 4, 2008, to September 2, 2008, at 10:00 a.m. in the Port office in Colfax, Washington.

PORT FAIR BOOTH - ATTENDANCE SCHEDULE: Attendance at the Port fair booth for the county fair was discussed. The attendance schedule will be completed at the next meeting.

U.S. DEPARTMENT OF COMMERCE EDA PROGRAM - TOUR OF REGION: It was noted that David Porter of the U.S. Department of Commerce EDA Program toured the region on August 5, 2008. He met with officials from Pullman, Washington State University, and other regional officials. Mr. Porter's office is located in Portland. His territory is comprised of the State of Oregon and Eastern Washington.

EXECUTIVE SESSION: At 11:30 a.m., the Port President called for an executive session to discuss potential litigation and negotiations in a real estate matter, with the regular meeting to reconvene at 12:00 p.m.

REGULAR MEETING RECONVENED: At 12:00 p.m., the regular meeting of the Port of Whitman County was called to order following executive session. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

REGULAR MEETING RECESSED: The President called for a lunch recess, with the regular meeting to reconvene at 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., following lunch recess, the regular meeting of the Port of Whitman County was called to order. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

LONGVIEW FIBER COMPANY - BILL OF SALE AND GIFT INDENTURE: A **MOTION** was made to sign a Bill of Sale and Gift Indenture with Longview Fiber Company. The motion carried.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 12:45 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary