

Minutes of the regular meeting of the Port of Whitman County of August 6, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, the Port Accountant/Internal Auditor, and Will Ferguson of the Port Attorney's office.

At 10:10 a.m. Joe Smillie of the Whitman County Gazette joined the meeting.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the regular meeting of July 16, 2009, as mailed and entered in the minute book. The motion carried.

IPZ PROJECT INVOICES: The Port Internal Auditor/Accountant advised that some invoices for the IPZ project may not be reimbursed by the Department of Commerce. Discussions with the Department are ongoing.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 19086 through 19117 totaling \$62,538.50. The motion carried.

GREEN IT ALLIANCE CLAIM VOUCHER APPROVED: A separate motion was made to approve the claim voucher no. 19118 for the Green IT Alliance in the sum of \$27,432.47. The motion carried.

CONTRACT WITH MAUL, FOSTER ALONGI APPRAISAL: A **MOTION** was made to approve the contract with Maul, Foster Alongi for GIS mapping of the fiber optic network for \$5,700. The motion carried.

RESOLUTION NO. 09-07 LOCAL INFRASTRUCTURE

REVITALIZATION FINANCING: The Executive Director explained the Port's option to opt out of the Whitman County Commissioners' plan for local infrastructure revitalization financing. It was reported the county commissioners have no objection to the Port opting out of the plan. A **MOTION** was made to pass Resolution No. 09-07 opting out of the program. The motion carried.

COMMISSIONER UPDATES: Commissioners Boone and Love reported on the County/Port Commission to Commission meetings. The Clean Water Act and health care in Washington were discussed.

Commissioner Boone attended a Valley Vision meeting on the 4th day of August, 2009.

Commissioner Gronholz reported he had received an email from SEWEDA regarding the four candidates for the

executive director position. Interviews are set for August 25, 2009.

Commissioner Love attended the Port audit entrance interview. All Commissioners will receive an audit booklet directly from the State Auditor's office.

PORT CARPORT PROJECT: The Properties and Development Manager reported that a small works roster bid has been awarded to Bill's Tree Service in Colfax for tree removal for the Port carport project.

IPZ QUARTERLY REPORT: The Executive Director reported briefly on IPZ activities. The Executive Director will expand on the current report at the strategic planning meeting in late August. The Executive Director advised that an agreement has been signed with Don Tilton extending his term as administrator for the IPZ through December of 2009.

HENLEY COURT BUILDING: A Request for Proposal has been rewritten for electrical work on the IPZ solar project at the Henley Court Building and will be issued shortly.

MERRY CELLARS PROJECT: A progress payment has been made on Port improvements for the Merry Cellars project at the Henley Court Building. The Executive Director and the Properties and Development Manager have both visited the site. By mid-September, the Port's part of the project should be completed.

CENTRAL FERRY WELL EVALUATION RFP UPDATE: The Executive Director reported only one response was received for the Central Ferry well project, that of Strom Electric, Inc. The bid was \$1,400 higher than the engineer's estimate. The bidder stated that the overage was due to travel costs from the Moscow/Troy area. The Executive Director advised the bidder appeared to be qualified, and he planned to award the bid unless the Commissioners had some concerns or objections. The Commissioners did not have any objections.

ADO 2009-2011 WORK PLAN: The Properties and Development Manager has been working with Dick Watters, the Port Accountant/Internal Auditor, and the ADO staff on a work plan for 2009-2011.

REGULAR MEETING RECESSED: At 11:00 a.m., the Port President called for a recess, with the regular meeting to reconvene at 11:10 a.m.

REGULAR MEETING RECONVENED: At 11:10 a.m., the regular meeting of the Port of Whitman County of August 6, 2009, was reconvened. Joining the meeting were County Commissioner Pat O'Neil and Mariah Simpson and Alan Thompson of the Whitman County Planning offices.

NW WINDWORKS PRESENTATION: Debbie Strand from NW Windworks presented a report on the power generating facilities primarily in Kittitas County. (Windworks is an advocacy group for wind power.)

REGULAR MEETING RECESSED: At 11:45 a.m., the Port President called for a recess, with the regular meeting to reconvene at 11:50 a.m.

REGULAR MEETING RECONVENED: At 11:50 a.m., the regular meeting of the Port of Whitman County of August 6, 2009, was reconvened. Present were the Port Commissioners, the Executive Director, the Properties and Development Manager, Will Ferguson, and Joe Smillie of the Whitman County Gazette.

WILMA DRIVE - ROAD CONDITIONS AND TENANT ACCESS: Whitman County has recommended \$5,000 to \$7,000 of improvements to Wilma Drive. The road skirts have been damaged by heavy vehicles and equipment. Bennett Lumber has repaired the skirts in the past. Wilma tenant Dick Granger has requested that the Port undertake repairs. No action was taken.

GEM VALLEY APPRAISAL: The Executive Director reported that a quote of \$3,400 has been received from Gem Valley Appraisal for an appraisal of the Hickman Court Building, and he plans to proceed with an appraisal unless the Commissioners have an objection. The Commissioners expressed no objections.

DEPARTMENT OF COMMERCE MEETING: The Executive Director attended a Department of Commerce meeting in Spokane. The new director for the Department, Rogers Weed, spoke on economic development opportunities and challenges for Eastern Washington.

PIIONEER PORTS MEETING: The next Pioneer Ports meeting is scheduled for August 20, 2009, in Lewiston at the restaurant at Hells Gate State Park. All Commissioners and the Executive Director plan to attend the meeting.

QUARTERLY REGIONAL BREAKFAST MEETING: The quarterly breakfast of regional elected officials is scheduled for August 19, 2009, at the University Inn in Moscow.

EXECUTIVE SESSION: At 12:05 p.m., the Port President called for an executive session to discuss personnel, real estate, and security, with the regular meeting to reconvene at 1:25 p.m.

REGULAR MEETING RECONVENED: At 1:25 p.m., the public session of the regular meeting of the Port of Whitman County of August 6, 2009, was reconvened following executive session and lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and Will Ferguson.

NOANET: A **MOTION** was made to participate in a grant application with NoaNet for funding for completion of a fiber optic line from Spokane to Clarkston to the Tri-Cities. The motion carried.

TIGER GRANT: A **MOTION** was made to continue support of the PCC rail project. The motion carried. The Port Commissioners directed the staff and consultants to support and facilitate the application for a U.S. Department of Transportation TIGER (Transportation Investment Generating Economic Recovery) Grant.

MEETING ADJOURNED: At 1:00 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary