

Minutes of the regular meeting of the Port of Whitman County of July 3, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of June 24, 2008, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners reviewed the claims. Commissioner Gronholz inquired as to whether the claim of MindShare Consulting was reimbursable. The Executive Director responded that the claim was covered by the Port's ADO contract.

A **MOTION** was made to approve Claim Nos. 18199 through 18234 totaling \$51,872.67. The motion carried.

REVIEW OF AGED RECEIVABLES: The Commissioners reviewed the aged receivables. The Port Attorney reported on the status of collection efforts regarding Columbia Phytotechnology. Discussion ensued as to whether the Port should proceed with a small claims court action.

The Properties and Development Manager reported that she had been contacted by officials from Losonoco. The company has assured the Port it will pay the past due amounts by July 8, 2008.

GOVERNOR'S 2008 ECONOMIC AND WORK FORCE DEVELOPMENT CONFERENCE: The Executive Director reported that the Port has been invited to attend the Governor's 2008 Economic and Work Force Development Conference to be held in Lynnwood from September 3-4, 2008. One of the workshop topics will be Innovation Partnership Zones. The Executive Director will plan to attend. He will confer with Don Tilton as to Mr. Tilton's availability to attend the conference.

SEPTEMBER 4, 2008, COMMISSION MEETING RESCHEDULED: A **MOTION** was made to reschedule the Commission meeting of September 4, 2008, to September 2, 2008, at 10:00 a.m. in the Port office in Colfax, Washington. The motion carried.

U.S. ARMY CORPS OF ENGINEERS - CHANGE OF COMMAND: Commissioner Love reported on attending the Change of Command at the U.S. Army Corps of Engineers Northwestern Division headquarters in Walla Walla. Lieutenant Colonel Anthony J.

Hofmann relinquished command to Lieutenant Colonel Michael J. Farrell.

POWBAC - GROUND LEASE WITH MITCHELLS: A **MOTION** was made to execute a Ground Lease with Gerald and Janice Mitchell for a site at POWBAC. The motion carried. The lease was executed.

TGM INVESTMENTS LLC/BENNETT LUMBER - CONSENT TO ASSIGNMENT: A **MOTION** was made to accept the Consent to Assignment of the Agreement between TGM Investments LLC and Bennett Lumber pertaining to a site at Wilma. The motion carried and the Consent to Assignment was executed.

POWBAC: The Executive Director reported on the private construction activity occurring at POWBAC. Top surfacing of the improved entrance road is pending.

ECONOMIC IMPACT STUDY: The Executive Director reported that on July 18, 2008, he, Commissioner Gronholz, and Dr. Steve Peterson of the University of Idaho are scheduled to meet and discuss Dr. Peterson's economic impact study.

PORT/COUNTY COMMISSIONERS MEETING: It was noted that on August 4, 2008, at 3:00 p.m., the Port Commissioners are scheduled to meet with the County Commissioners at the County Commissioners' office. The possibility of relocating the meeting to the Port office was briefly discussed. Port staff will inquire of the County Commissioners' office if relocating the meeting would be acceptable to the County Commissioners.

PNWA - RECEPTION FOR INLAND WATERWAY USER BOARD: It was noted that on July 30, 2008, at 6:00 p.m. the PNWA would be hosting a reception for the Inland Waterway User Board at the Three Rivers Winery in Walla Walla. A **MOTION** was made to authorize \$150 for this PNWA-sponsored reception. The motion carried. Commissioner Love and the Properties and Development Manager will plan to attend.

CLAIM NO. 08-11: A **MOTION** was made to approve Claim No. 08-11 authorizing assignment of the administrative duties for the IPZ project and authorizing an addendum to the administration contract. The motion carried.

BOYER PARK CONCESSIONAIRE DAVID PETERSON TO RETIRE: The Executive Director reported that Boyer Park Concessionaire David Peterson plans to retire at the end of the year. The Port is working with Mr. Peterson on planning for park operations thereafter.

REGULAR MEETING RECESSED: At 11:45 a.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:15 p.m.

REGULAR MEETING RECONVENED: At 12:15 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

BOYER PARK - FUTURE OPERATIONS: The future of Boyer Park operations was discussed. The Executive Director shared some concepts for possible changes in the infrastructure at Boyer, including the possibility of adapting the water heating system for the outdoor showers to a solar heated system. No action was taken as the Executive Director explained the matter is currently just in the investigatory stage.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 12:30 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary