

Minutes of the regular meeting of the Port of Whitman County of June 24, 2008.

**MEETING CALLED TO ORDER:** The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Boone and Love, the Executive Director, the Properties and Development Manager, and the Port Attorney, and Joe Smillie of the Whitman County Gazette.

**APPROVAL OF MINUTES:** A **MOTION** was made to approve the Minutes of the meeting of June 5, 2008, as mailed and entered in the minute book. The motion carried.

**APPROVAL OF CLAIMS:** The Commissioners considered the claims. Commissioner Love asked whether Claim No. 18193 of the Palouse Economic Development Council was reimbursed by the state in accordance with the Port's ADO contract. The Executive Director confirmed that it was.

A **MOTION** was made to approve Claim Nos. 18172 through 18196 totaling \$111,859.89. The motion carried.

**RESOLUTION NO. 08-09:** A **MOTION** was made to pass Resolution No. 08-09 closing the Advance Travel Fund Account on the recommendation of the Port Accountant/Internal Auditor. The motion carried.

**RESOLUTION NO. 08-10:** A **MOTION** was made to pass Resolution No. 08-10 approving application of CERB for feasibility study for the Pullman to Spokane Fiber Run. The motion carried.

**WASHINGTON STATE DEPARTMENT OF INFORMATION SERVICES:**

The Executive Director reported that he has been asked to serve on the Washington State Department of Information Services, "High-Speed Internet Strategy Work Group". The Executive Director recommended that he accept the appointment. Action was deferred until Commission Gronholz could join the meeting.

**INLAND NORTHWEST PARTNERS MEETING:** Commissioner Love reported on attending the Inland Northwest Partners meeting on July 11, 2008, in Post Falls, Idaho. An economists report was presented on the impact of demographics to the economy of the region. Commissioners Boone and Gronholz also attended the meeting.

**PNWA MID-YEAR MEETING:** Commissioner Love reported on attending the Pacific Northwest Waterways Association mid-year meeting in Newport, Oregon, June 18 through 20, 2008. Commissioners Boone, Gronholz, and the Properties and Development Manager also attended the meeting.

The Inland Port's Navigation Group met during the Conference.

Commissioner Gronholz joined the meeting at 10:25 a.m.

**INLAND NORTHWEST PARTNERS MEETING:** Commissioner Gronholz reported on attending the Northwest Partners meeting. He also reported on attended a local officials "listening session" on June 10, 2008, at which Dino Rossi spoke to the successful effort to balance the state budget when he was in the legislature at the time Booth Gardner was governor.

**INVITATION EXTENDED TO EXECUTIVE DIRECTOR BY WASHINGTON STATE DEPARTMENT OF INFORMATION SERVICES:**

The Commissioners discussed the invitation extended to the Executive Director to join the Washington State Department of Information Services "High-Speed Strategy Internet Work Group". A **MOTION** was made to accept the invitation on behalf of the Port to the appointment of the Executive Director to the "High-Speed Strategy Internet Work Group" of the Washington State Department of Information Services. The motion carried.

**VALLEY VISION ANNUAL MEETING:** Commissioner Boone reported on attending the Valley Vision annual meeting in Lewiston, Idaho, on June \_\_\_, 2008. Included in the topics of discussion was the possibility of finding a company that could use the "Smith Frozen Foods" site. The prospects for locating a call center in the valley were also discussed.

**REPORT BY PROPERTIES AND DEVELOPMENT MANAGER:** The Properties and Development Manager reported on the following activities:

1. The entrance road to POWBAC has been oiled by the Whitman County Road Department.
2. Gerald Mitchell has committed to a lease of a site in the industrial park and is commencing construction on an RV storage building.
3. The permit is pending on the construction of the new T-hanger building.

**NEW GRAPHIC DESIGN FOR POWBAC SIGNAGE AND WEBSITE:** The Properties and Development Manager presented mock-ups of new

graphic design logos for POWBAC. Upgrades to the Port's website were also discussed.

**PALOUSE ECONOMIC DEVELOPMENT COUNCIL:** The Executive Director reported that he has been discussing the future of the ADO program with Kathy Parker of the Palouse Economic Development Council. The plan is to proceed with looking for a replacement for Tammy Lewis to take on the ADO consultation work contracted with the Port.

**INVITATION TO ATTEND PNWA RECEPTION:** It is noted that the Port officials have been invited to attend the Pacific Northwest Waterways Association reception for the Inland Waterways Use Board on July 30, 2008, in Walla Walla, Washington. The discussion was tabled until the next meeting.

**IPNG:** A **MOTION** was made to approve \$9,000.00 for the 2009 IPNG budget. The motion carried.

**LISTING AGREEMENT:** A **MOTION** was made to authorize the Executive Director to execute a listing agreement for the ISR building in Pullman, Washington, within a NAI Black Brokers. The motion carried.

**POWBAC ELECTRICAL CONTRACT AWARD:** A **MOTION** was made to approve a Small Works Roster contract with M & M Harrison Electric for \$5,995.00 to wire the new pole buildings at POWBAC. The motion carried.

At 11:30 a.m., the Port meeting recessed to reconvene at 12:00 noon in the ISR building in the Industrial Park in Pullman, Washington, to hear a luncheon presentation by Don Tilton on the Innovation Partnership Zone and Green IT Alliance projects.

**NOON LUNCH AT THE GREEN IT ALLIANCE:** At 11:30 a.m., the Port meeting recessed to reconvene at 12:00 noon in the ISR building in the Industrial Park in Pullman, Washington, to hear a luncheon presentation by Don Tilton on the Innovations Partnership Zone and Green IT Alliance projects.

At 12:00 noon, the regular meeting of the Port of Whitman County reconvened in the ISR building in Pullman, Washington. Present were Commissioners, Boone and Love, the Executive Director, the Properties and Development Manager, the Port Attorney, the Port Accountant, the Port Administrative Assistant, Joe Smillie of the Whitman County Gazette, Don Tilton, Kara Riebold, Ron Jensen, Rod Regis of \_\_\_\_\_, Roger

Daisley?? \_\_\_\_\_ of \_\_\_\_\_, John Eberle of \_\_\_\_\_, and Ron Thomson of Yahoo.

**IPZ AND GREEN IT ALLIANCE PROJECT REPORT:** Mr.

Tilton presented a report on the work of the Innovation Partnership Zone and the Green IT Alliance project.

At 2:00 p.m., following a Power Point presentation report by Mr. Tilton, the Commissioners toured the building.

**MEETING RECESSED:** The regular meeting of the Port of Whitman County recessed to meet again at the Port Office in Colfax, Washington, at 3:00 p.m.

**MEETING RECONVENED:** At 3:00 p.m., the regular meeting of the Port of Whitman County reconvened in Colfax, Washington. Present were Commissioners Boone and Love, the Executive Director, and the Properties and Development Manger.

**MEETING ADJOURNED:** There being no further business to come before the meeting, the meeting adjourned at 3:10 p.m.

PORT OF WHITMAN COUNTY COMMISSION

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DANIEL W. BOONE, President

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JOHN E. LOVE, Vice President

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ROBERT F. GRONHOLZ, Secretary