

Minutes of the meeting of the Port of Whitman County of June 8, 2010.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Boone and Love, the Executive Director, the Properties and Development Manager, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette, Evan Ellis of KQQQ Radio, and Tom Kammerzell.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of May 17, 2010, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims.

Commissioner Love inquired as to Claim No. 19761. The Executive Director explained the claim was for an installment on the annual maintenance contract at POWBAC. A **MOTION** was made to pay Claim Nos. 19724 through 19768 totaling \$83,811.77 and electronic funds transfer for payroll taxes of \$6,423.40. The motion carried.

THANK YOU FROM CAROL GRONHOLZ: The Executive Director noted for the record that he had received a card from Carol Gronholz thanking the Port Commission and staff for their support and encouragement during Commissioner Gronholz's final days.

THANK YOU FROM DIANA REED: The Executive Director noted for the record that he had received a thank you from Diana Reed, one of the winners of the business competition, thanking the Port for support of the program.

REVIEW OF ACCOUNTS RECEIVABLE: The Commissioners and the Executive Director reviewed the accounts receivable.

CLEARWATER DISPOSAL ACCOUNT: Inquiry was made as to the Clearwater Disposal account. The Executive Director explained that the contract calls for a bi-annual payment, but the company has always paid on a monthly basis, resulting in an arrearage showing in some months.

CONSIDERATION OF SELECTION OF NEW COMMISSIONER: The Commissioners considered the selection of a new Commissioner. Commissioner Love noted that the interest of all of the candidates was appreciated and that the Port was fortunate to have so many qualified candidates. Both Commissioners noted it

was not an easy choice because of the high quality of the candidates.

DON COX NOMINATED TO PORT COMMISSION POSITION:

Commissioner Love nominated Don Cox to fill the vacant Port Commission position. Commissioner Boone seconded the motion. The motion carried. Mr. Cox will be notified of his appointment. The Port staff will coordinate with Mr. Cox to sign the appropriate oath and documents pertaining to public disclosure reporting.

Mr. Kammerzell and Mr. Ellis left the meeting at 10:25 a.m.

Mr. Smillie inquired as to why Mr. Cox had been selected. Commissioner Love responded that Mr. Cox is an individual with proven qualifications and experience. Commissioner Boone stated he concurred that Mr. Cox had proven leadership ability and with his experience he can immediately go to work on behalf of the Port District.

Mr. Smillie left the meeting at 10:35 a.m.

IRU WITH NOEL COMMUNICATIONS: The Properties and Development Manager presented an IRU with Noel Communications for lines located between the Gray Lane hut building in Pullman and the University of Idaho library building in Moscow, Idaho. A **MOTION** was made to approve and accept a new IRU with Noel Communications. The motion carried. The IRU was signed.

QUALITY CONCRETE LEASE: The Properties and Development Manager reported that a new lease with Quality Concrete at Wilma had been sent for execution in June of 2006. Through inadvertence, the company had not signed and returned the lease. The company has been paying rent through the period and is in compliance with the terms of the lease. The company has now signed the lease and returned it to the Port. A **MOTION** was made to approve and accept the lease with Quality Concrete at Wilma dated June 4, 2006. The motion carried.

RESOLUTION NO. 10-08: A **MOTION** was made to pass Resolution No. 10-08 reassigning new resolution numbers to certain 2010 resolutions to clarify the Port records. The motion carried.

BTOP1 GRANT ACTIVITY: The Executive Director reported on BTOP grant activity. The possibility of completing part of the route through the lease of strands is under review. The primary question in this regard is whether a sufficient number

of strands are available for lease to complete the project as originally intended. The Executive Director reported on what costs the government would and would not defray with regard to route selection and engineering as part of the grant process.

A **MOTION** was made to authorize the Executive Director to proceed with a request for proposal for design and locate services for the line segment between Marshall and downtown Spokane. The motion carried.

PIP WEST - CERB LOAN GRANT: The Properties and Development Manager reported on the CERB loan grant for the extension of City of Pullman utilities to PIP West.

WILMA - BRONZESTONE CORPORATION LEASE: The Properties and Development Manager reported that Bronzestone Corporation has signed a lease for a building at Wilma. The company has moved into the building and is making modifications for its operations.

ISLAND STREET BUILDING: The Executive Director reported that Gail Webster (widow of Ronald B. Webster) has given notice that she will be vacating the building on Island Street by June 30, 2010. The building was on a month-to-month lease with Mr. Webster.

CENTRAL FERRY - NEW WELL PROJECT: The Executive Director reported that he was planning to proceed with the new well project at Central Ferry.

REGULAR MEETING RECESSED: At 12:00 p.m., the Port President called for a lunch recess, with the meeting to reconvene at 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., the meeting of the Port of Whitman County reconvened following lunch recess. Commissioners Boone and Love were present. Also present were the Executive Director, the Properties and Development Manager, and the Port Attorney.

MEETINGS WITH STATE REPRESENTATIVE FAGAN AND PULLMAN CHAMBER OF COMMERCE COORDINATOR LEWIS: It was noted that State Representative Susan Fagan planned to meet with the Commission at the Commission meeting of July 15, 2010. It was noted that later in the same day, Pullman Chamber of Commerce Coordinator Tammy Lewis would also plan to visit with the Commissioners.

PNWA MID-YEAR MEETING: It was noted that the PNWA mid-year meeting was scheduled for June 28-30, 2010, at Skamania Lodge. Commissioners Boone and Love will plan to attend, as

will the Executive Director. The staff will contact Mr. Cox as to his availability to attend. A **MOTION** was made to provide three cans of Cougar gold cheese for the reception at the PNWA meeting. The motion carried.

STRATEGIC PLANNING MEETING: The Commissioners discussed holding a strategic planning meeting on the 19th or 20th of June, 2010. The staff was asked to check with Mr. Cox as to his availability.

VALLEY VISION MEETING: It was noted that the Valley Vision meeting is scheduled for June 29, 2010, in Lewiston.

MEETING ADJOURNED: At 1:15 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE,
Vice President/Secretary