

Minutes of the regular meeting of the Port of Whitman County of May 22, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Love and Gronholz, the Executive Director, the Properties and Development Manager, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of May 1, 2008, as mailed and entered in the minute book. The motion carried.

A **MOTION** was made to approve the Minutes of the special meeting of May 5, 2008. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims. Commissioner Gronholz inquired as to Claim No. 18107. The Executive Director explained the claim was a water charge for the annual "purge" of the Red Wolf crossing waterline by the Asotin County PUD.

Commissioner Gronholz inquired as to Claim No. 18132. The Executive Director explained the majority of the claim was for equipment for the green grid project, in addition to miscellaneous green grid project costs.

A **MOTION** was made to approve Claim Nos. 18099 through 18134 totaling \$73,688.20 and Claim Nos. 16062 through 18063 totaling \$49,328.60. The motion carried.

Tammy Lewis of the PEDC joined the meeting at 10:15 a.m.

WASHINGTON PUBLIC PORTS ASSOCIATION SPRING MEETING: Commissioner Gronholz reported on the Washington Public Ports Association spring meeting held in Vancouver, Washington, on May 14-15, 2008. (The Properties and Development Manager also attended the spring meeting.) One topic of discussion at the spring meeting was the reorganization of CTED. In the legislative report, it was reported that the recent session was more significant to the WPPA for bills that did not pass than for bills that did pass. For example, there was no action taken on the proposal that would have required recording of executive sessions.

POWBAC - WATER AND SEWER LINE HOOKUPS: The Executive Director reported that the water and sewer line hookups are being completed to the pole buildings at POWBAC.

POWBAC - T-HANGAR PROJECT: The Properties and Development Manager reported that the 2008 T-hangar project was proceeding. The building kit for the hangar has been ordered. A SEPA review is in process. Engineer Eric Larson has been engaged to develop a site plan. The project is scheduled to be completed by the end of September, 2008.

BOYER - PAVING OF PARKING LOT: The Properties and Development Manager reported that the county is planning to proceed with the paving of the Boyer parking lot between June 9 and 16, 2008, and that the county is planning to proceed with paving of the road at POWBAC in mid-June.

PCC RAIL GOVERNANCE MEETING: The Executive Director reported that he would be attending the PCC Rail Governance meeting of June 28, 2008, in Spokane. He also reported he had been contacted by St. John Telephone Company concerning right-of-way crossing issues in St. John. The company is updating telecommunication service lines in St. John and has plans to cross under the railroad right-of-way by underground conduit in 10 locations. The railroad is charging approximately \$2,100 for each crossing. While the matter appears primarily to be an issue between the telephone company and the railroad operator, the Executive Director indicated he would report on the matter at the rail governance meeting.

REPORT ON ADO ACTIVITIES: Ms. Lewis presented a report on ADO activities, including development of a marketing flier for regional restaurants that are for sale, a report on the small business workshop, and the WEDA conference. A summary of activities was presented to the Commissioners.

Ms. Lewis left the meeting at 11:30 a.m.

LOSONOCO: The Executive Director reported that Losonoco has contacted Port staff regarding the letter sent by the Port Attorney about its past due rent. The company reported they are negotiating with a company interested in purchasing the crushing equipment currently in its possession. When the sale goes through, Losonoco intends to pay its past due rent. The equipment purchase and is expected to occur by the end of May.

PULLMAN-MOSCOW AIRPORT - FIREFLOW AGREEMENT: The Port Attorney indicated that he had received from the attorney for the Pullman-Moscow Airport Board a Fire Flow Agreement and Addendum to Fire Flow Agreement for the airport with a request that the Port proceed to sign it. A **MOTION** was made to execute

the Fire Flow Agreement and Addendum to Fire Flow Agreement for the Pullman-Moscow Regional Airport. The motion carried.

LOCAL INFRASTRUCTURE FINANCING TOOL APPLICATION -

PUBLIC HEARING: The Executive Director reported that the Whitman County Commissioners would be conducting a public hearing on June 16, 2008, on the county's Local Infrastructure Financing Tool (LIFT) application.

BUSINESS PLAN COMPETITION - PROGRAM CRITERIA: The Commissioners and the Executive Director briefly discussed refinements to the business plan competition program criteria that are under consideration. **The Executive Director indicated several of the Port's criteria regarding the open business plan competition have been met with favor and may be applied to the student competition.**

TOUR OF WHITMAN COUNTY WHITCOM FACILITY: It was noted that on June 5, 2008, the Commissioners were scheduled to tour the Whitman County Whitcom facility at 2:30 p.m.

CITY OF CLARKSTON - FIRE SERVICES CONTRACT: The Properties and Development Manager reported that the City of Clarkston has requested an increase in the fire services contract starting in 2009, from the current rate of \$5,000 annually to \$7,000 annually, and **consumer price index increase commencing in the year 2011 and every three year contract term hereafter.** Discussion followed. The Commissioners asked the Properties and Development Manager to counteroffer with a rate increase of \$6,000 for 2009 and \$7,000 for 2010, with the **consumer price index increase commencing in the year 2011.**

COMMISSIONER MEETING OF JUNE 19, 2008, RESCHEDULED: It was noted that the regularly-scheduled meeting of June 19, 2008, conflicted with the date of the PNWA spring meetings. A **MOTION** was made to schedule a Commissioner meeting for June 24, 2008, at 10:00 a.m. in the Port office in Colfax, Washington, in lieu of the regular meeting of June 19, 2008. The motion carried.

REGULAR MEETING RECESSED: At 12:00 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:45 p.m.

REGULAR MEETING RECONVENED: At 12:45 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were Commissioners Love and Gronholz, the Executive Director, the Properties and Development Manager, and the Port Attorney.

GREEN GRID PROJECT: The Executive Director reported briefly on the green grid project. He also reported that discussions with Spray Cool (ISR) were ongoing on a lease rescission agreement. He indicated that he believed most of the issues with Spray Cool have been settled and it's a matter of concluding the matter.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 1:00 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary