

Minutes of the meeting of the Port of Whitman County of May 17, 2010.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Boone and Love, the Executive Director, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of May 6, 2010, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims.

Commissioner Love inquired as to Claim No. 19713. The Executive Director responded that this was an annual fee for the underground storage tank at Boyer.

A **MOTION** was made to approve Claim Nos. 19701 through 19723 totaling \$5,295.05. The motion carried.

PORT RESOLUTIONS RE-DESIGNATED: The Properties and Development Manager reported that in 2008 and again in 2009 certain Port resolutions had been given duplicate resolution numbers. A **MOTION** was made to re-designate Resolution No. 08-07 pertaining to authorizing the port executive director to execute a contract for the administrative services for the Pullman Innovation Partnership Zone as Resolution No. 08-07(A), Resolution No. 08-07 pertaining to authorizing amendment to contract for services with the Palouse Economic Development Council for consultant services as Resolution No. 08-07(B), Resolution No. 09-10 pertaining to the Port's 2010 Final Budget as Resolution No. 09-10(A), and Resolution No. 09-10 pertaining to authorizing expenditures pursuant to a mutual cooperation agreement with the Town of Rosalia pertaining to improvements at the Rosalia airport as Resolution No. 09-10(B). The motion carried.

WASHINGTON PUBLIC PORTS ASSOCIATION SPRING MEETING: It was noted that Commissioners Love and Boone had attended the Washington Public Ports Association spring meeting in Chelan. Both Commissioners reported it was an excellent conference.

At 10:15 a.m., Joe Smillie of the Whitman County Gazette joined the meeting, as did Jack Fulfs, candidate for the vacant Port Commission position.

DISCUSSION WITH COMMISSIONER-CANDIDATE JACK FULFS:

Mr. Fulfs and the Commissioners discussed his background and qualifications for the position. Mr. Fulfs graduated from Washington State University in 1970 and operates a family farm in the Pullman area. He has served on the Pullman Grange Board, parish counsel at his church, and as a rural fire district commissioner. He indicated he had been a long-time member of the Pullman Lions Club. He reported he was stepping back from a primary role in the farm operations.

Mr. Fulfs left the meeting at 10:40 a.m.

BTOP-1 GRANT STATUS: The Executive Director reported on the BTOP-1 (NoaNet) grant status. He recently "drove" the route of the proposed lines with the NoaNet engineers. The application for a Spokane County/City of Spokane franchise is in process. The entire route, he reported, was approximately 96-97 miles in length.

MEETING WITH SHIPPERS ON COULEE CITY RAIL LINE: The Executive Director reported on meeting with certain shippers on the Coulee City rail line (operated by CW Railroad).

At 11:00 a.m., Port Commissioner candidate Tom Kammerzell joined the meeting.

DISCUSSION WITH COMMISSIONER-CANDIDATE TOM KAMMERZELL: The Commissioners and Mr. Kammerzell discussed his background and qualifications for the position. Mr. Kammerzell is engaged in a cattle and ranching business in Whitman County south of Colfax. He served two terms on the Colfax City Council. He served on the City Planning Commission and has been involved twice with the city's comp plan updates. He has been a Vice President of the Washington Education Association and served on the state executive committee. He has served on the local gun club board. He has been a member of the Whitman County Cattlemen's Board for the past nine years. He has also served two terms on the Conservation District Board and on the Highland Cattle Association Board.

Mr. Kammerzell left the meeting at 11:25 a.m.

WILMA - AGREEMENT FOR ENGINEERING SERVICES SIGNED WITH GEOENGINEERING: The Executive Director reported that an agreement for engineering services for compaction testing of the dredge cell site at Wilma (Subdivision II) has been signed with GeoEngineering.

APPRAISAL OF 105 WEST ISLAND STREET PROPERTY: The Properties and Development Manager reported that Gem Valley Appraisals has been engaged to appraise the 105 West Island Street property.

PACIFIC NORTHWEST WATERWAYS ASSOCIATION MID-YEAR MEETING: It was noted that Commissioners Love and Boone will plan to attend the Pacific Northwest Waterways Association mid-year meeting at Skamania.

DISCUSSION WITH COMMISSIONER-CANDIDATE JEFF PHELPS: At 11:45 a.m., Commissioner-candidate Jeff Phelps joined the meeting. The Commissioners and Mr. Phelps discussed his background qualifications for the position. Mr. Phelps emphasized his relationships with people within Washington State University and Congresswoman McMorris' office. He discussed his experience on working on comprehensive plans. He commented on the Port's web page, suggesting that he believed he could be of assistance in updating the page.

At 12:10 p.m., Mr. Phelps left the meeting.

REGULAR MEETING RECESSED: At 12:15 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:45 p.m.

REGULAR MEETING RECONVENED: At 12:45 p.m., following lunch recess, the rescheduled regular meeting of the Port of Whitman County of May 17, 2010, was called to order by the Port President. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

RESOLUTION NO. 10-07: The Port Commissioners, the Executive Director, and the Port Attorney discussed the terms of a new employment agreement with the Executive Director. The position will remain at will, with a provision for severance in the event of discharge without cause. A **MOTION** was made to pass Resolution No. 10-07 authorizing a new Executive Director agreement for the Port Executive Director. The motion carried.

At 1:10 p.m., Joe Smillie of the Whitman County Gazette rejoined the meeting. Also joining the meeting was Eric Larson, Commissioner-candidate.

DISCUSSION WITH COMMISSIONER-CANDIDATE ERIC LARSON: The Commissioners and Mr. Larson discussed his background and qualifications for the position. Mr. Larson is a Washington State University graduate with a degree in engineering and a

degree in business administration. He has had experience in the aerospace business. He started his career in Phoenix, working on the DC-10 airplane. He later transferred to Boeing and worked on the Boeing Supersonic Jet Transport Program. Later in his career he worked in the mining industry in Arizona and at an agricultural processing plant in Twin Falls, Idaho. He moved to Whitman County to work for McGregor's as a plant engineer and supervisor. He retired in the year 2000. He noted that he has worked with the Port at POWBAC as part of the Advisory Committee.

Mr. Larson left the meeting at 1:40 p.m.

2009 ANNUAL REPORT APPROVED: At 1:45 p.m., the Port Accountant/Internal Auditor Terri Heilsberg joined the meeting. Ms. Heilsberg presented the 2009 annual report to the State Auditor. A **MOTION** was made to approve the 2009 audit report for submittal to the state auditor's office. The motion carried. The Commissioners complimented Ms. Heilsberg on the high quality of the report.

The Port Accountant/Internal Auditor left the meeting at 2:00 p.m.

DISCUSSION WITH COMMISSIONER-CANDIDATE DON COX: At 2:00 p.m., Don Cox, candidate for Port Commissioner, joined the meeting. The Commissioners and Mr. Cox discussed his background and qualifications for the job. Mr. Cox briefly reported on his background in public education. He has a Ph.D. from Washington State University and he is a former state legislator. He is currently serving on Governor Gregoire's committee on long-range plans for education.

At 2:40 p.m., Mr. Cox left the meeting.

RPTO MEETING: The Properties and Development Manager reported on the May 12, 2010, RPTO meeting held at the Public Works Building in Colfax. The session was largely devoted to review of the fact-finding conducted by JUB Engineers' updating the regional transportation plan.

EXECUTIVE SESSION: At 3:00 p.m., the Port Commissioners called for an executive session to consider the qualifications of the candidates for the open Port Commissioner position and to hear a report on a possible property acquisition related to the fiber project.

REGULAR MEETING RECONVENED: At 3:45 p.m., the regular meeting of the Port of Whitman County reconvened following

executive session. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

MEETING ADJOURNED: At 3:45 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE,
Vice President/Secretary