

Minutes of the regular meeting of the Port of Whitman County of April 2, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Port Accountant/Internal Auditor, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the regular meeting of March 19, 2009, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners reviewed the claims.

Commissioner Love inquired as to whether Claim No. 18835 was part of the \$14,000 (more or less) authorized for the land purchase at the Rosalia Airport. The Executive Director said yes and added that the Port will be reimbursed if the funding for the project is awarded to the Town of Rosalia.

Commissioner Love asked if Claim No. 18823 for \$5,000 comprised the total for the Port's dues for SWEDA for the year 2009. The Executive Director said yes.

Commissioner Boone asked if Claim No. 18836 pertaining to the fuel pump at the fuel dock at Boyer was for a new pump or repaired pump. The Executive Director responded that the amount was for the installation of a new pump and included various appurtenant parts but did not include the cost of the new pump.

A **MOTION** was made to approve Claim Nos. 18799 through 18837 totaling \$58,348.84, plus electronic funds transfer for payroll tax of \$6,484.58. The motion carried.

REVIEW OF AGED RECEIVABLE ACCOUNTS: The Commissioners and the Executive Director reviewed the aged receivables accounts.

RESOLUTION NO. 09-03: A **MOTION** was made to pass Resolution No. 09-03 pertaining to the administration and amendments to the Condominium Association for the T-hangars at POWBAC. The motion carried.

At 10:25 a.m., Boyer Park Concessionaire David Peterson joined the meeting.

GRAIN TRAIN PROJECT: Commissioner Boone reported on attending a meeting at the Port office with regional shippers regarding the grain train project on March 23, 2009.

NORTHWEST PARTNERS MEETING: Commissioner Boone reported on attending the Northwest Partners meeting in Hayden, Idaho. He noted that several excellent presentations were made on the state of the economy.

WASHINGTON PUBLIC PORTS ASSOCIATION LEGISLATIVE DAY: Commissioner Gronholz reported on attending the Washington Public Ports Association "Legislative Day" in Olympia on March 24-25, 2009. (Commissioner Love and the Executive Director also attended.)

BOYER PARK - LEASE: Boyer Park Concessionaire David Peterson addressed the Commissioners regarding the pending lease for the year 2009. He indicated negotiations have been concluded but he would like to see matters proceed more smoothly next year.

A **MOTION** was made to authorize \$19,000 for reimbursement to the Boyer Park Concessionaire for tenant improvements made over the past winter to the Marina building, to be paid on execution of the pending lease. The motion carried.

Dick Watters joined the meeting at 10:55 a.m.

BOYER PARK - RV PARK EXPANSION PROJECT: Mr. Peterson reported on the RV park expansion project. The Properties and Development Manager is working with the Army Corps of Engineers on permitting the project.

BOYER PARK - TREE PRUNING PROJECT: A tree pruning project is scheduled to go forward as soon as weather permits. It was noted that the arborists like to see buds on the trees before they start pruning.

At 11:00 a.m., Mr. Peterson left the meeting.

2008 YEAR-END FINANCIAL REPORT: The Port Auditor/Accountant presented the 2008 year-end financial report.

WASHINGTON PUBLIC PORTS ASSOCIATION LEGISLATIVE DAY: The Washington Public Ports Association "Legislative Day" in Olympia on March 24-25, 2009, was discussed further. Commissioner Gronholz reported on visiting with Representative Joe Schmick regarding budget issues.

QUARTERLY STRATEGIC PLANNING MEETING: It was noted that the quarterly strategic planning meeting of the Port was scheduled for April 14, 2009, at 10:00 a.m. at the Spokane Club in Spokane, Washington.

WASHINGTON PUBLIC PORTS ASSOCIATION SPRING MEETING:

It was noted that Commissioner Love, Commissioner Boone, and the Properties and Development Manager are scheduled to attend the Washington Public Ports Association spring meeting May 13-14, 2009, in Pasco.

PACIFIC NORTHWEST WATERWAYS ASSOCIATION MID-YEAR MEETING: It was noted that all Commissioners and the Properties and Development Manager are scheduled to attend the Pacific Northwest Waterways Association mid-year meeting June 29-July 1, 2009, in Chelan, Washington.

ENDURIS INSURANCE BOARD: The Executive Director reported that his term as a member of the Enduris Insurance Board (formerly the "Washington Governmental Entity Pool") was ending in approximately six months. He said he was not planning to seek another term unless the Commissioners directed otherwise. He noted that approximately 50% of the premium revenues received by the insurance pool come from Washington Ports. The Commissioners asked that the Executive Director work with the Washington Public Ports Association to recommend a replacement so that the Ports would continue to have representation on the Enduris Board.

REGULAR MEETING RECESSED: At 12:10 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 1:00 p.m.

REGULAR MEETING RECONVENED: At 1:00 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, ADO Director Dick Watters, the Port Attorney, and Joe Smillie of the Whitman County Gazette. Joining the meeting were Whitman County Commissioner Greg Partch and Whitman County Engineer Mark Storey.

SWEDA BOARD - EXECUTIVE COMMITTEE: Discussion ensued regarding recent actions of the Executive Committee of the SWEDA Board and implications for RPTO administration and federal EDA funding. It was noted that the Executive Director, Kathy Parker, has recently left the position. It was noted that SWEDA is critical to the County for RPTO administration, as well as for Asotin County, Garfield County, and Columbia County. It was noted that the SWEDA Director is also the ADO for Asotin County.

Commissioner Partch indicated that the SWEDA Board was scheduled to meet on Friday, April 3, 2009, and that he had sent

a communication to the Board asking them not to take action on Executive Director issues at that meeting. The Board is scheduled to meet again in mid-April. Commissioner Partch indicated he was planning to review governance issues and discuss matters with the County Commissioner representatives on the Board from the other three counties.

The Port Commissioners indicated they were also concerned that SWEDA remain functional, particularly as it affects both RPTO administration and federal EDA program funding. No formal action was taken.

At 1:50 p.m., Commissioner Partch, Mr. Storey, and Mr. Smillie left the meeting.

ADO/BUSINESS PLAN COMPETITION: The Port Commissioners reviewed ADO activities with Mr. Watters. It was noted that Mr. Watters would be a judge at the upcoming business plan competition sponsored by the Port and Washington State University.

GRAIN TRAIN PROJECT: The Executive Director gave a brief report on the status of the "grain train project". He also reported on prospects for new leases at the Henley Court Building. He noted he would be meeting with the real estate agent and discussing a strategy for either leasing all space in the building or continuing to hold part of the building for sale.

MEETING ADJOURNED: At 2:50 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary