

Minutes of the regular meeting of the Port of Whitman County of March 19, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the regular meeting of March 5, 2009, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners reviewed the claims.

Commissioner Love inquired as to Claim No. 18795. The Executive Director reported the claim was for gravel delivered to POWBAC.

Commissioner Gronholz asked whether the claim of Schindler Elevator No. 18786 was an annual expense. The Properties and Development Manager reported that the claim was for an annual inspection fee and a service fee for the two elevators at the Henley Court Building.

Commissioner Boone asked whether Claim No. 18777 of the Asotin County Public Utilities District is part of a regular charge. The Executive Director responded that it was payment of a recurring water service charge for Wilma. The Executive Director said he would prepare a summary of the water service arrangement with the PUD and provide it to the Commissioners.

Commissioner Gronholz inquired as to Claim No. 18797. The Properties and Development Manager reported the claim was for electrical service at the Port shop building at POWBAC.

A **MOTION** was made to approve Claim Nos. 18771 through 18798 totaling \$44,325.40. The motion carried.

.09 FUNDS FOR IP ZONE PLANNING PROCESS: Commissioner Gronholz reported on meeting individually with each County Commissioner regarding the potential of .09 funds for the Innovation Partnership Zone planning process. He noted that each of the County Commissioners initially indicated an interest in having the Port apply for .09 funds, but Commissioner Partch has since expressed a concern regarding the county's legal authority to use .09 funds for planning and feasibility study funding.

The Port Accountant/Internal Auditor joined the meeting at 10:25 a.m.

FEDERAL STIMULUS PACKAGE - FUNDING OF INNOVATION

PARTNERSHIP ZONE PROJECT: The Executive Director reported that the federal stimulus bill appears to cover projects such as the Innovation Partnership Zone. The Port will pursue funding through CTED. The Port staff is considering other possible avenues for funding for the IPZ.

REPORT ON 2008 YEAR END FINANCES: The Port Accountant/Internal Auditor reported preliminarily on the 2008 ending year finances. A full report will be provided at the next meeting. Ms. Heilsberg left the meeting at 10:35 a.m.

WIRA MEETING: Commissioner Boone reported on attending the WIRA meeting. He noted that the in-stream flow study for the north fork of the Palouse River has been completed.

PBAC - CITIZENS ADVISORY GROUP: Commissioner Boone reported on attending the Citizens Advisory Group to PBAC. He reported that it appears the Idaho State legislative bill which would have allowed the sale of water across state lines will not pass in the current legislative session.

MEETING WITH WPPA EXECUTIVE COMMITTEE RE: EDUCATIONAL FOUNDATION ACTIVITIES: Commissioner Love reported that he would be meeting in Olympia on March 24, 2009, with the WPPA Executive Committee regarding WPPA Educational Foundation activities. (Commissioner Love is a trustee of the Foundation.)

POWBAC - T-HANGAR BUILDING COMPLETE: The Properties and Development Manager reported that the T-hangar building at POWBAC is complete. She indicated that she was working with the Port Accountant/Internal Auditor to compile expenses to set lease rates and sales prices for the units.

BOYER PARK - TREE REMOVAL/PRUNING PROJECTS: The Properties and Development Manager reported that the tree removal project at Boyer Park has been completed by AAA Tree Service. She complimented the work done by the company. Bids will be let shortly on the pruning project.

BOYER - MOTEL IMPROVEMENT PROJECT: The Executive Director and the Port Commissioners discussed the Boyer concessionaire's "motel" improvement project.

HENLEY COURT BUILDING - LEASE WITH WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE: The Properties and Development Manager reported on the new lease with the Washington State Department of Fish and Wildlife for space in the Henley Court

Building. She also noted there was a new lease pending for space in the building with an engineering company.

HENLEY COURT BUILDING - POTENTIAL TENANT FOR 2,000

SQUARE FEET: The Executive Director reported that negotiations were in progress with a potential tenant for an additional 2,000 square feet in the Henley Court Building.

CTED - UPDATED WASHINGTON PROSPECTOR WEBSITE: The Properties and Development Manager reported that CTED has updated its Washington Prospector site and there is an improved link to a listing of commercial properties in the region. The Port will be working to upgrade its listing in the database.

PACIFIC NORTHWEST WATERWAYS ASSOCIATION MISSION TO WASHINGTON: The Executive Director reported on the Pacific Northwest Waterways Association Mission to Washington. Congress has authorized substantial federal funding for economic stimulus. The group focused on obtaining funding for various projects within the Pacific Northwest.

SPECIAL MEETING OF PORT COMMISSION: A MOTION was made to hold a special meeting of the Port Commission on March 23, 2009, at 9:00 a.m. in the Port office in Colfax to meet with shippers and other interested parties regarding the grain train and rail projects.

At 11:50 a.m., the Properties and Development Manager left the meeting.

REGULAR MEETING RECESSED: At 12:00 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 1:00 p.m.

REGULAR MEETING RECONVENED: At 1:00 p.m., the regular meeting of the Port of Whitman County of March 19, 2009, was called to order in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

REGIONAL PUBLIC OFFICIALS' QUARTERLY BREAKFAST: It was noted that the regional public officials' quarterly breakfast was still scheduled to meet in Steptoe on April 1, 2009, at 7:00 a.m.

STRATEGIC PLANNING MEETING: It was noted that the Commissioners' quarterly strategic planning meeting was scheduled at 10:00 a.m. on April 14, 2009, at the Spokane Club in Spokane, Washington.

WASHINGTON PUBLIC PORTS ASSOCIATION - LEGISLATIVE DAY:

It was noted that the Washington Public Ports Association Legislative Day and associated activities was scheduled for March 24 and 25, 2009.

INLAND NORTHWEST PARTNERS SPRING MEETING:

It was also noted that Commissioner Boone and Dick Watters will plan to attend the Inland Northwest Partners spring meeting on March 25, 2009.

BOYER PARK AND MARINA - REPLACEMENT OF HOT WATER

HEATERS IN SHOWER ROOMS: The Executive Director reported that the hot water heaters in the shower rooms in the day use area at Boyer Park and Marina were 25+ years old and were in need of replacement.

EMIT TECHNOLOGIES LLC - REQUEST FOR RENT DEFERRAL:

The Executive Director reported that Emit Technologies LLC has requested a rent deferral. Discussion ensued. No action was taken.

MEETING ADJOURNED:

At 1:35 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary