

Minutes of the meeting of the Port of Whitman County of March 16, 2010.

**MEETING CALLED TO ORDER:** The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Boone and Love, the Properties and Development Manager, and the Port Attorney.

**APPROVAL OF MINUTES:** A **MOTION** was made to approve the Minutes of the meeting of March 4, 2010, as mailed and entered in the minute book. The motion carried.

**APPROVAL OF CLAIMS:** The Commissioners considered the claims. A **MOTION** was made to pay Claim Nos. 19579 through 19599 totaling \$18,523.21. The motion carried.

Joe Smillie of the Whitman County Gazette joined the meeting at 10:20 a.m.

**PBAC CITIZENS ADVISORY GROUP MEETING:** Commissioner Boone reported on attending the PBAC Citizens Advisory Group meeting of March 11, 2010. Bobbie Rider of the Washington State University Planning office reported on the University's arboretum project. The project will be developed with water conservation in mind.

The Advisory Group continues to work on its Bylaws.

**NOANET:** The Properties and Development Manager and Port Attorney reported on efforts with regard to the federal stimulus package grant to NoaNet. The Port is a sub-recipient on the grant for the telecommunications project. Grant administration will be coordinated through NoaNet. NoaNet is working on the scope of work that needs to be completed prior to acceptance of the grant.

**WILMA - RAIL CROSSING IMPROVEMENT:** The Properties and Development Manager reported that the work on the rail crossing improvement for the spur line at Wilma is scheduled to commence on March 29, 2010.

**E.C. ENTERPRISES, LCC, BMX TRACK PROJECT:** The Properties and Development Manager has been working with Eric Christianson on the possible use of the Wilma property north of the highway for a motocross-type motorcycle track. An environmental checklist is being completed. A hearing on a conditional use permit application is scheduled at the county public works building on April 1, 2010. The Port has sent notice to all adjoining landowners and the neighbors in the area. The Port has received approximately 11 to 12 comments so far.

**HENLEY COURT BUILDING - DIGILENT LEASE:** The Properties and Development Manager reported that Digilent has signed a lease for space in the Henley Court Building.

**POWBAC - JACKSON SIGNS LETTER OF INTENT TO SHOP BUILDING SPACE:** The Properties and Development Manager reported that Darrel Jackson has signed a letter of intent for space within the Port shop hangar building at POWBAC. Mr. Jackson operates an airplane repair facility in Moses Lake.

**WPPA CENTENNIAL PROJECT:** A copy of an email from the WPPA on the centennial project was circulated.

**PCC RAIL BOARD ADMINISTRATION AND OPERATIONS:** The Commissioners discussed the Port's support for the PCC Rail Board Administration and Operations. A **MOTION** was made to include \$20,000 for PCC Rail Board Administration and functions in the year 2011 budget. The motion carried.

**PULLMAN INDUSTRIAL PARK WEST (LOCUST GROVE) PROJECT - APPLICATION FOR CERB FUNDING:** The Properties and Development Manager reported that on March 18, 2010, she and City of Pullman Manager John Sherman would present the Port's application for CERB funding for the Pullman Industrial Park West (Locust Grove) project. They will be meeting with the CERB Board at SeaTac. Funds, if awarded, will most likely be in the form of a loan. The funds will be used to finance extension of City water and other utility service to the Locust Grove Park.

**EXECUTIVE SESSION:** At 11:30 a.m., the Port President called for an executive session for 20 minutes to discuss real estate matters.

**REGULAR MEETING RECONVENED:** At 11:50 a.m., following the completion of the executive session, the regular meeting of the Port of Whitman County reconvened. Present were Commissioners Love and Boone, the Properties and Development Manager, and the Port Attorney.

**MEETING ADJOURNED:** At 11:50 a.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

---

ROBERT F. GRONHOLZ, President

---

DANIEL W. BOONE, Vice President

---

JOHN E. LOVE, Secretary