

Minutes of the regular meeting of the Port of Whitman County of March 6, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington, by Commissioner Boone. Commissioner Love and the Properties and Development Manager joined the meeting by telephone conference (Commissioner Love and the Properties and Development Manager being in Washington, D.C., attending the Pacific Northwest Waterways Association Mission to Washington). Also present were the Executive Director, the Port Accountant/Internal Auditor, the Port Attorney, and Joe Smillie of the Whitman County Gazette.

APPROVAL OF STRATEGIC PLANNING MEETING MINUTES: A **MOTION** was made to approve the Minutes of the Strategic Planning Meeting of January 14-15, 2008, as mailed and entered in the minute book. The motion carried.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of February 21, 2008, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 17959 through 17994 totaling \$59,970.22 and electronic fund transfer for payroll taxes of \$6,193.47. The motion carried.

MERMAN DRIVE BUILDING SALE FUNDS: Commissioner Love asked whether the Port had received the funds for the sale of the "Merman Drive" Building. The Executive Director reported that the funds have been received.

REVIEW OF AGED RECEIVABLES: The Commissioners reviewed the aged receivables. It was noted that the Losonoco LLC rent payment was past due by more than 30 days. The Executive Director will follow up on the matter.

POWBAC - POLE BUILDINGS: The Executive Director reported that the overhead doors have been installed on the pole buildings at POWBAC. A temporary electrical service was used to test the openers and the doors are functioning properly. Installation of the permanent electrical service is pending.

RESOLUTION NO. 08-05: The Port Attorney reported on Resolution No. 08-05 authorizing and adopting a use agreement and permit fees for commercial aerial spray application operations at POWBAC. A **MOTION** was made to adopt Resolution No. 08-05. The motion carried.

RESOLUTION NO. 08-06: The Port Attorney reported on Resolution NO. 08-06 authorizing the Executive Director to enter into an intergovernmental agreement with the counties of Lincoln, Grant, and Spokane for purposes of receiving refurbishment funds from the State of Washington for the approximately 300 miles of state-owned regional rail line. A **MOTION** was made to pass Resolution No. 08-06. The motion carried.

RESOLUTION NO. 08-07: The Executive Director reported on Resolution No. 08-07 authorizing the Executive Director to enter into an administrative services contract with Donald Tilton, as part of the Pullman innovation partnership zone project. The funds for the administration services are covered by the CTED grant. A **MOTION** was made to pass Resolution No. 08-07.

CENTRAL FERRY FERTILIZER STORAGE - LANDLORD CONSENT TO ASSIGNMENT OF LEASE FOR SECURITY PURPOSES: The Commissioners considered a Landlord Consent to Assignment of Lease for Security Purposes requested by Central Ferry Fertilizer Storage. The Properties and Development Manager explained that this was a matter that had previously been approved by the Commissioners, but a technical correction was needed in order to provide a document that could be recorded at the County Auditor's office. A **MOTION** was made to authorize the Landlord's Consent to Assignment of Lease for Security Purposes on behalf of the Central Ferry Fertilizer Storage. The motion carried.

INLAND NORTHWEST PARTNERS MEETING: It was noted that there would be an Inland Northwest Partners spring meeting on March 19, 2008, at Mirabeau Park Hotel in Spokane Valley. The Executive Director is speaking at the meeting and Commissioners Boone and Gronholz plan to attend.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 10:30 a.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary