

Minutes of the regular meeting of the Port of Whitman County of March 5, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Properties and Development Manager, and the Port Attorney. Also present was Dick Watters, ADO Director.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the Commission-to-Commission meeting of February 2, 2009, as mailed and entered in the minute book. The motion carried.

A **MOTION** was made to approve the Minutes of the regular meeting of February 19, 2009, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners reviewed the claims.

Commissioner Gronholz inquired as to Claim No. 18741 from the Department of Labor and Industries. The Properties and Development Manager reported it was a late fee for the tardy response on the elevator inspection on the Henley Court Building. She noted there were no serious problems with the elevator but in the management switchover from ISR to the Port, the transfer of inspection duties had been overlooked.

Commissioner Boone inquired as to Claim No. 18761. The Properties and Development Manager reported that the claim was for overhaul and refurbishment of the Boyer Park and Marina fuel pump system.

Commissioner Love inquired as to Claim No. 18751 of KPLU. The Properties and Development Manager explained the claim was for ongoing advertising fees with KPLU pertaining to the Innovation Partnership Zone.

A **MOTION** was made to approve Claim Nos. 18725 through 18770 totaling \$77,770.05. The motion carried.

REVIEW OF AGED RECEIVABLE ACCOUNTS: The Commissioners reviewed the aged receivable accounts.

GRAIN TRAIN DERAILMENT IN ROSALIA AREA: Commissioner Gronholz reported on a grain train derailment in the Rosalia area occurring on March 2, 2009. He reported that five cars had overturned and approximately a quarter mile of track has been damaged.

At 10:25 a.m., Joe Smillie of the Whitman County Gazette joined the meeting.

ADO: The Properties and Development Manager reported that the Whitman County Commissioners designated the Port as the ADO for the county for the next biennium at their meeting of March 2, 2009.

REPORT BY DICK WATTERS: Mr. Watters reported on activities as follows:

(1) He attended the WEDA conference in Olympia on February 23-24, 2009.

(2) The Governor's Economic Development Commission is scheduled to disband in August due to budget constraints.

(3) He has completed his individual meetings with each of the Whitman County Commissioners and plans to continue to work individually with Commissioner Partch as a liaison to the Whitman County Commission and will schedule regular quarterly meetings with the Commission as a whole.

(4) He met with Joe Harris pertaining to the business plan competition and the finalists have been selected for the competition which will be held on April 17 and 18, 2009.

POWBAC - 6-BAY T-HANGAR: The Properties and Development Manager reported that final payment, excepting the retainage, has been made to Mike's Pole Barns for the 6-bay t-hangar at POWBAC. All punch list items have been completed. Additional gravel on the outside of the building has been delivered and will be graded as soon as weather permits.

BOYER PARK & MARINA - BOAT FIRE: The Properties and Development Manager reported that a wood boat moored at Boyer Marina caught fire on March 1, 2009, and the fire spread to an adjoining fiberglass boat. The initial investigation indicates the cause of the fire was an electrical circuit in the wooden boat. Both DOE and the Corps have expressed satisfaction with the response of the Boyer concessionaire.

BOYER - RV EXPANSION PROJECT: The Properties and Development Manager reported that the design for the RV expansion project at Boyer has been completed. The design engineers, Munir Daud + Associates, will handle the SEPA process.

BOYER - TREE REMOVAL AND PRUNING: The Properties and Development Manager reported that AAA Tree Service was the low bidder on the tree removal project at Boyer at \$17,745 excluding

tax. The notice of award has been issued and the project is expected to be completed by mid-March. She also reported that a tree pruning project will follow by separate bid after spring budding has commenced.

BOYER - HOTEL ROOM REMODEL PROJECT: The Properties and Development Manager reported that the hotel room remodel project has been substantially completed. The project has been accepted by the county building inspector.

MAY 7, 2009 COMMISSION MEETING SCHEDULE: A **MOTION** was made to plan a recess during the meeting of May 7, 2009, following the completion of routine agenda items and to reconvene at Boyer Park & Marina. The Commissioners' annual inspection of the Boyer facilities will be scheduled on the same day. The motion carried.

HENLEY COURT BUILDING - SECURITY ARRANGEMENTS: The Properties and Development Manager reported that Port staff was working on revamping security arrangements at the Henley Court Building, taking into account the Port's responsibility for multiple tenants within the facility.

FINANCIAL STIMULUS PACKAGE PROJECTS: The Properties and Development Manager reported that the Port has three pending financial stimulus package projects:

(1) The Port is "partnering" with Co-Ag on an application for unit train funding. The project is being coordinated with the Washington State Department of Transportation Rail Division;

(2) The crane project for Wilma; and

(3) The telecommunications project for a fiber optic line to Spokane.

The Properties and Development Manager also reported the Port staff is working on Innovation Partnership Zone funding with CTED.

REGULAR MEETING RECESSED: At 12:05 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:35 p.m.

REGULAR MEETING RECONVENED: At 12:35 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. All Commissioners, the Properties and Development Manager, and the Port Attorney were present. Also present was Dick Watters, ADO Director.

QUARTERLY REGIONAL OFFICIALS' BREAKFAST: It was noted that the quarterly regional officials' breakfast is scheduled for April 1, 2009, at 7:30 a.m. in Steptoe.

COMMISSIONERS' QUARTERLY STRATEGIC PLANNING MEETING: It was noted that the Commissioners' quarterly strategic planning meeting is scheduled for April 14-15, 2009, at the Spokane Club in Spokane, Washington.

MEETING ADJOURNED: At 1:30 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary