

Minutes of the meeting of the Port of Whitman County of February 4, 2010.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of January 21, 2010, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims.

Commissioner Gronholz inquired as to Claim No. 19497. The Properties and Development Manager reported the claim was for the replacement cost for the skylights in the Port office building; the replaced skylights were leaking and had deteriorated to the point where repair was not cost effective.

Commissioner Love inquired as to Claim No. 19501. The Properties and Development Manager responded that the claim was for the wiring of the solar energy panels for the IP Zone project. She explained further that this was the final project covered by the initial project grant.

Commissioner Boone inquired as to Claim No. 19493. The Properties and Development Manager responded that it was for the regularly-scheduled quarterly maintenance for the elevator at the Henley Court Building.

A **MOTION** was made to pay Claim Nos. 19462 through 19502 totaling \$85,505.23 and electronic funds transfer for payroll taxes of \$7,748.68. The motion carried.

WPPA LEGISLATIVE DAY: Commissioner Love reported on the Washington Public Ports Association Legislative Day held on February 1, 2010, at the Capitol Building in Olympia. He attended with the Properties and Development Manager. The program was held in the "Columbia" room whereas last year it was held in the Capitol mezzanine/rotunda. He noted that the location of the room resulted in less attendance, although due to the location the WPPA was able to serve a light lunch. The Properties and Development Manager has sent WPPA a review and comment on the program, suggesting that from the Port of Whitman's perspective, the mezzanine would be a preferred location.

While in Olympia, Commissioner Love and the Properties and Development Manager were able to meet with Representative Schmick and made several other contacts with public officials.

MANUFACTURING CONTRACTS: Commissioner Love reported that on February 3, 2010, he met with Joe Harris of Washington State University, John Lane of the Clearwater EDA, and Dave Bonfield of the North Idaho Manufacturers Association. Mr. Harris, Mr. Lane, and Mr. Bonfield are working on developing a program modeled after Oklahoma State University's Department of Defense Contracting program. The goal is to provide an opportunity for regional manufacturers to make parts and products otherwise no longer available to the Department of Defense by "streamlining" DOT bid requirements.

VALLEY VISION MEETING: Commissioner Boone reported on attending the Valley Vision meeting of February 2, 2010. Bob Tibbett reported that he continues to receive inquiries from businesses that have expressed an interest in locating in the valley. Currently he is working with three companies that appear to have some real potential.

At 10:30 a.m., the Executive Director joined the meeting.

CENTRAL FERRY - WATER SUPPLY: The Commissioners and the Executive Director discussed the question of water supply at Central Ferry and whether the Port should work on developing public use of its water right at Central Ferry. No action was taken.

PORT COMMISSIONERS/COUNTY COMMISSIONERS JOINT MEETING: It was noted that on February 8, 2010, the Port Commissioners and County Commissioners will meet at 3:00 p.m. in the County Commissioners' office.

INNOVATION PARTNERSHIP ZONE - QUARTERLY PROGRESS REPORT: The Properties and Development Manager presented the quarterly progress report on the innovation partnership zone for the period from October through December, 2009. The report will be submitted to the Department of Commerce.

ADO CONTRACT - TRANSFER FROM PORT TO SEWEDA: The Properties and Development Manager reported that Whitman County and the Department of Commerce are working with SEWEDA on the transfer of the ADO contract from the Port to SEWEDA. The Port will continue in its ADO responsibilities for Whitman County until the process is complete.

PULLMAN INDUSTRIAL PARK WEST - CERB GRANT APPLICATION:

The Executive Director reported that the application for a CERB grant for the streets, utilities, and telecommunications extension to the Pullman Industrial Park West has been submitted. March 18, 2010, is the expected decision date on the grant application.

WILMA - RAIL SPUR LINE CROSSING REPAIR AND DEBRIS REMOVAL PROJECT:

The Properties and Development Manager reported that two small works roster quotes were received on the repair to the rail crossing at Wilma—one for \$9,300 from H&H Construction and one for \$8,300 from RailWorks. A **MOTION** was made to authorize the Executive Director to award or reject the bid on the rail spur project in his discretion. The motion carried.

INLAND NORTHWEST PARTNERS MEETING/COMMISSION MEETING RESCHEDULED:

It was noted that an Inland Northwest Partners meeting was scheduled for March 18, 2010. A **MOTION** was made to reschedule the regular commission meeting of March 18, 2010, to Tuesday, March 16, 2010. The motion carried.

INLAND NORTHWEST PARTNERS MEETING: Commissioner Boone and Commissioner Love will plan to attend the Northwest Partners meeting if their respective schedules allow.

CERB GRANT APPLICATION - PAYMENT OF PULLMAN CITY MANAGER'S TRAVEL EXPENSE:

The Executive Director noted that the CERB grant application included extension of utilities by the City of Pullman. He recommended that the Pullman City Manager as well as the Port Properties and Development Manager attend the grant application presentation in Olympia, and that the Port pay the City Manager's travel expense. A **MOTION** was made to authorize payment of the Pullman City Manager's travel expense for the purpose of presentation of the grant application to CERB on the extension of roads and utilities to Pullman Industrial Park West. The motion carried.

PCC RAIL BOARD MEETING:

The Executive Director reported on the PCC Rail Board meeting. He reported that the only other member of the meeting attending was Ted Hopkins, so there was no quorum present. Several other individuals were in attendance, including one shipper on the Coulee City line. Matters of general interest were discussed. The Executive Director noted that the next meeting of the Board was scheduled

for February 16, 2010, at 2:00 p.m. in the McGregor Company's office on the Colfax Airport Road.

Dick Watters joined the meeting at 11:45 a.m.

STRATEGIC PLANNING MEETING SCHEDULED: A MOTION was made to schedule a strategic planning meeting on April 20, 2010, in Spokane at 9:00 a.m. at the Spokane Club. One topic of discussion will be the Rail Board issues. The motion carried.

WILMA - QUALITY CONCRETE COMPANY'S EXPANSION PLANS: The Properties and Development Manager reported on the expansion plans of Quality Concrete Company at Wilma. A new office is planned for construction within a site already leased to the company.

REPORT BY DICK WATTERS: Mr. Watters reported that an "event" will be held by the Palouse Knowledge Corridor at the Palouse Ridge Golf Course facility in Pullman, Washington, on February 19, 2010, at 2:00 p.m. Various businesses will present short reports on working with the universities. Mr. Watters also reported that SEWEDA was conducting an "open house" at the Bank of Whitman's Pullman branch on Thursday, February 11, 2010, from 3:00 to 5:00 p.m.

REGULAR MEETING RECESSED: At 12:00 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., following lunch recess, the regular meeting of the Port of Whitman County reconvened. Present were all Commissioners, the Executive Director, the Properties and Development Manager, Dick Watters, and the Port Attorney.

MEETING ADJOURNED: At 12:30 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

ROBERT F. GRONHOLZ, President

DANIEL W. BOONE, Vice President

JOHN E. LOVE, Secretary