

Minutes of the regular meeting of the Port of Whitman County of January 22, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney. Also present were Whitman County Commissioner Pat O'Neill and Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the regular meeting of January 8, 2009, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered Claim Nos. 18635 - 18659. Commissioner Gronholz inquired as to Claim Nos. 18642 and 18653, both from the Asotin County Public Utility District. The Properties and Development Manager explained that the claims were made pursuant to the contract for water service at Wilma. Commissioner Gronholz inquired as to Claim No. 18650 from Strom Electric, Inc. The Properties and Development Manager reported that both waste water lift pumps at Wilma were recently inspected and one of the pumps needed repair and the claim was for inspection and repairs. Commissioner Gronholz inquired as to Claim No. 18658 from the Green Grid Alliance. The Properties and Development Manager explained the claim was for equipment and administrative services. Inquiry was made as to Claim No. 18659 to the Department of Community Trade and Economic Development. The Properties and Development Manager explained the claim was for the final loan payment on "Phase I" of the funding for the Henley Court Building (formerly the ISR Building). A **MOTION** was made to approve Claim Nos. 18635 through 18659 totaling \$714,009.28. The motion carried.

FIRST STEP INTERNET, LLC - IRREVOCABLE RIGHT OF USE AGREEMENT FOR FIBER OPTIC LINE SIGNED: A **MOTION** was made to sign an Irrevocable Right of Use Agreement with First Step Research for a fiber optic line run between the University of Idaho and the vault at Gray Lane as well as several other runs within Pullman, Washington. The motion carried.

FIRST STEP INTERNET, LLC - IRU AGREEMENT FOR USE OF FIBER OPTIC LINE: A **MOTION** was made to enter into an IRU Agreement with First Step Research for use of a fiber optic run situated between the Gray Lane vault in Pullman, Washington, and the Pullman Regional Hospital. The motion carried.

WRIA MEETING: Commissioner Boone reported on attending the Palouse Water Resource Inventory Area (WRIA) meeting at the Public Services Building in Colfax on January 21, 2009. The group reviewed and approved an implementation plan for study of the North Palouse watershed. In other business, a process on planning for in-stream flows within the watershed was approved. Commissioner Boone reported that the Rock Lake storage project is still under consideration.

RTPO/ADO MEETING: Commissioner Gronholz reported on attending the RTPO/ADO meeting on January 13, 2009. The five-year regional transportation plan is being updated.

SEWEDA BOARD - COMMISSIONER GRONHOLZ TO ACT AS PORT'S REPRESENTATIVE: A MOTION was made to appoint Commissioner Gronholz as the Port's representative to the SEWEDA Board. The motion carried.

POWBAC - T-HANGAR: The Properties and Development Manager reported that the T-hangar project at POWBAC was near completion. When weather permits, some minor outside grading and overlay of gravel will occur.

WASHINGTON PUBLIC PORTS ASSOCIATION LEGISLATIVE DAY: The Properties and Development Manager reported that the staff was in the process of preparing for the Washington Public Ports Association legislative day which is scheduled for March 25, 2009, in the Capitol Building in Olympia. The Port will plan to have a booth set up in the Capitol Building for the day. It is required that someone be in attendance at the booth at all times. Commissioner Gronholz indicated he would plan to participate. Commissioners Love and Boone will participate if their schedules allow. It is anticipated that the Port Executive Director will participate, and Don Tilton of the Green Grid Project may participate.

HENLEY COURT BUILDING - LEASE TO GALEXIS TECHNOLOGIES: The Properties and Development Manager indicated that the former ISR Building will henceforth be referred to as the "Henley Court Building." She reported further on the lease of approximately 1,500 square feet of office space to Tim Herzog, d/b/a Galexis Technologies, within the Henley Court Building. Galexis Technologies is a computer and technology service company.

PULLMAN-MOSCOW AIRPORT INTERLOCAL AGREEMENT: The Port Attorney presented a revised Pullman-Moscow Airport Interlocal Agreement wherein the Port will continue to provide a fixed

dollar amount annually for financial support of operations and maintenance at the airport. A **MOTION** was made to enter into the Agreement with the Pullman-Moscow Airport Board. The motion carried.

WHITMAN COUNTY COMMISSIONER PAT O'NEILL: Whitman County Commissioner Pat O'Neill briefly addressed the Commissioners. He noted that the Port was formally organized in 1958 and that a lot had been achieved in 50 years. He commented favorably on the Port's telecommunications project and its success to date. He indicated as a new Whitman County Commissioner, he would like to continue to move forward in a spirit of cooperation with the Port Commission. The Port President (Commissioner Love) thanked Commissioner O'Neill for his remarks and said that the Port Commission was looking forward to working with Commissioner O'Neill, as well as the other Whitman County Commissioners.

PORT/COUNTY COMMISSIONERS MEETING FEBRUARY 2, 2009:

It was noted that the next meeting of the Port Commission and the County Commission was scheduled for February 2, 2009, at the County Commissioners' Chambers at 3:00 p.m.

APPLICATIONS FOR .09 FUNDS: The Properties and Development Manager reported that applications for .09 funds were due by March 20, 2009. There is approximately \$100,000 available in funding for the next year. She indicated no decision has been made with regard to an application for Port projects for the next year.

REGULAR MEETING RECESSED: At 11:55 a.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Properties and Development Manager, and the Port Attorney. Also present were Whitman County Commissioner Pat O'Neill and Don Tilton of the Green Grid Project.

IPZ ZONE/GREEN GRID PROJECT: Mr. Tilton reported on the IPZ Zone/Green Grid Project activities to date, including the following: through December 31, 2008, progress has been made on several of the items, including the solar project and the wind power project. He reported the ornamental cooling pond design is complete. He indicated that he would like to redirect

some of the remaining funds to the following three projects: (1) solar-powered computer lab tentatively to be located at the Pullman High School. The budget for this project would be \$35,000 to \$40,000; (2) a project between a private company, Washington State University, and Green Grid relating to server consolidation; (3) development of a solar power plug-in charging station at the Henley Court Building. Discussion ensued. The Commissioners indicated they were pleased with the progress of the Green Grid project thus far. The Properties and Development Manager noted any redirection of funds would have to be consistent with the grant covenants and be cleared with CTED. It is contemplated Port staff will work with Mr. Tilton with regard to the proposals and a recommendation would be forthcoming to the Commission.

County Commissioner O'Neill left the meeting at 1:35 p.m.

MEETING ADJOURNED: At 1:55 p.m., there being no further business to come before the meeting, the meeting was adjourned.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary