

Minutes of the regular meeting of the Port of Whitman County of January 8, 2009.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the Commissioners' strategic planning meeting of December 15-16, 2008, as mailed and entered in the minute book. The motion carried.

A **MOTION** was made to approve the Minutes of the regular meeting of December 18, 2008, as mailed and entered in the minute book. The motion carried.

OFFICERS FOR 2009: A **MOTION** was made to cast a unanimous ballot for the following slate of officers for the year 2009:

President	-	John Love
Vice President	-	Robert Gronholz
Secretary	-	Daniel Boone

The motion carried.

BANKING RESOLUTION NO. 09-01: A **MOTION** was made to pass banking Resolution No. 09-01 designating signatories on certain port bank accounts. The motion carried.

REGULAR MEETING RECESSED - PORT OF WHITMAN COUNTY INDUSTRIAL DEVELOPMENT CORPORATION ANNUAL MEETING: At 10:15 a.m., the Port President called for a recess for the purpose of conducting the Port of Whitman County Industrial Development Corporation annual meeting, with the regular meeting to reconvene at 10:20 a.m.

REGULAR MEETING RECONVENED: At 10:20 a.m., the regular meeting of the Port of Whitman County reconvened following recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney. Joining the meeting was Joe Smillie of the Whitman County Gazette.

TOWN OF ROSALIA - INTERLOCAL COOPERATIVE AGREEMENT: A **MOTION** was made to enter into an interlocal cooperative agreement with the Town of Rosalia pertaining to a Rosalia Airport project. The motion carried.

APPROVAL OF CLAIMS: The Commissioners reviewed Claim Nos. 18586 - 18634. Commissioner Gronholz inquired as to Claim

No. 18621 pertaining to annual membership dues for WEDA. Following discussion, it was agreed that the Port is a member of SEWEDA through its association with SEWEDA. A **MOTION** was made to approve Claim Nos. 18586 through 18620 and Claim Nos. 18622 through 18634 totaling \$77,706.62 and electronic fund transfer for payroll taxes of \$6,380.02. The motion carried.

A **MOTION** was made to void Claim No. 18576 to Larson Engineering in the sum of \$900. The motion carried.

REVIEW OF PORT RECEIVABLES: The Commissioners and the Executive Director reviewed the Port receivables.

MEETING WITH WHITMAN COUNTY TREASURER ROBERT LOTHSPPEICH: Commissioner Gronholz reported on meeting with County and Port Treasurer Robert Lothspeich. Discussion ensued as to possible modifications to Port investment procedures, specifically whether there were procedures available to take advantage of a higher return on Port investments through longer-term deposits. The Executive Director will discuss the matter further with Mr. Lothspeich and make a recommendation to the Commission at a later date.

WIRA MEETING: Commissioner Boone reported that the WIRA meeting had been rescheduled due to inclement weather to January 21, 2009, in Colfax, with a second meeting to be scheduled in February. Commissioner Boone will plan to attend the meeting.

POWBAC - T-HANGAR PROJECT: The Executive Director reported that the T-hangar project was temporarily on hold due to the inclement weather. Construction of the interior partitions in the building are yet to be completed.

WILMA - SECURITY ARRANGEMENTS: The Executive Director reported that he has been in contact with the tenants at Wilma regarding Port participation in security arrangements for the site. He will review the concerns and make a recommendation to the Commissioners at a later date.

COLUMBIA PHYTOTECHNOLOGY: The Executive Director reported that a process server has not been successful in accomplishing personal service on Columbia Phytotechnology. The possibility of service by publication is being reviewed.

DIGITAL BARN PRODUCTIONS: The Properties and Development Manager requested authorization to proceed with a modified agreement with Digital Barn Productions for two videos— one to be used as a marketing tool for the Port and the second

to be used in conjunction with the ADO services, for a total cost of \$4,800. A **MOTION** was made to authorize the Properties and Development Manager to proceed with a modified contract with Digital Barn Productions in the sum of \$4,800 for two videos for Port marketing and economic development purposes. The motion carried.

WILMA - TGM CRANE LOADING SITE: The Properties and Development Manager reported that Port Tenant TGM is proceeding with its permitting for an extension of a crane loading site at Wilma.

COUNTY COMMISSIONER O'NEILL WILL ATTEND NEXT PORT MEETING: It was noted that newly elected County Commissioner Patrick O'Neill is planning to attend all or a portion of the Port's meeting of January 22, 2009.

WPPA - LEGISLATIVE DAY: The Executive Director and the Properties and Development Manager reported that the Washington Public Ports Association has tentatively scheduled "legislative day" in the Capitol Building in Olympia for March 25, 2009. Participation by the Port is anticipated. Staff will be working on plans for the "legislative day."

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 11:45 a.m.

PORT OF WHITMAN COUNTY COMMISSION

JOHN E. LOVE, President

ROBERT F. GRONHOLZ, Vice President

DANIEL W. BOONE, Secretary