

Minutes of the regular meeting of the Port of Whitman County of December 20, 2007.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, the Port Attorney, and Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of December 6, 2007, as mailed and entered in the minute book, with the following correction: The funding request from WEDA was in the amount of \$500, not \$5,000. The motion carried.

A **MOTION** was made to correct the Minutes of the meeting of September 6, 2007, as follows: claims approved were Nos. 17594 through 17636 (not 17597 through 17636) and the total amount approved was \$267,173.27 (not \$267,172.33). The motion carried.

CONSIDERATION OF CLAIMS: The Commissioners considered the claims. Commissioner Boone inquired as to whether Claim No. 17843 was the total payment for the pole buildings being constructed at POWBAC. The Executive Director responded that the payment was a progress payment only but represented approximately two-thirds of the total cost of the project.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 17825 through 17846 totaling \$80,065.42. The motion carried.

PULLMAN INDUSTRIAL PARK: Commissioner Love reported that he recently visited the Pullman Industrial Park and was pleased with the overall appearance and condition of the industrial park.

RPTO MEETING: Commissioner Gronholz reported on the RPTO meeting. The status of regional rail governance was discussed at the meeting.

LOCUST GROVE INDUSTRIAL PARK - ENCROACHMENT OF STATE HIGHWAY: The Port Attorney and the Properties and Development Manager briefed the Commissioners on the possible encroachment of the state highway right-of-way on the Locust Grove Industrial Park. The staff is working with the surveyor and will be

contacting the sellers (the Mader's) and the State Highway Department in an effort to resolve any issues.

POWBAC - POLE BUILDING: The Executive Director noted that the pole building construction at POWBAC was proceeding on schedule.

RAIL GOVERNANCE ISSUES FOR REGIONAL SHORT LINE: The Executive Director reported that resolution of rail governance issues for the regional short line is still stalled. WSDOT officials are attempting to schedule meetings after the first of the year. The Executive Director noted that the Port seems to be the only entity that is concerned about the delay in moving forward on the matter. He noted that he recently met with Representative Joe Schmick and briefed him on the issues.

PORT/COUNTY COMMISSIONERS MEETING SCHEDULE: A tentative schedule of meetings with the Whitman County Commissioners for 2008 was established as follows: February 4th at the Commissioners' chambers, May 5th at the Port office, August 4th at the Commissioners' chambers, and November 3rd at the Port office. Each meeting is scheduled to commence at 3:00 p.m.

WEDA FUNDING REQUEST: Commissioner Gronholz reported on discussing the WEDA funding request with Kathy Parker of PEDC. Ms. Parker will review the matter and make a recommendation to the Port at a later time.

PIONEER PORTS MEETING: It was noted that a Pioneer Ports meeting is scheduled for January 16, 2008. It is the Port of Clarkston's turn to "host" the meeting. The venue is yet to be determined.

RESOLUTION NO. 07-21: The Executive Director recommended surplusizing certain microwave equipment. He noted that the initial purchase price of the equipment has been recovered through rent. A **MOTION** was made to approve Resolution No. 07-21 declaring surplus certain microwave equipment and authorizing its sale by the Executive Director. The motion carried.

PULLMAN-MOSCOW REGIONAL AIRPORT - AGREEMENT ON CONTRIBUTIONS: The Port Attorney presented an agreement on continuation of Port contributions to the Pullman-Moscow Regional Airport operation. A **MOTION** was made to approve the agreement. The motion carried.

PULLMAN-MOSCOW REGIONAL AIRPORT - "FIRE FLOW" PROJECT: The Port Attorney presented an agreement on Port financial

support on payments on a "fire flow" project for the Pullman-Moscow Regional Airport. A **MOTION** was made to enter into the agreement. The motion carried.

REPORT BY TAMMY LEWIS: At 10:55 a.m., Tammy Lewis of the PEDC, ADO consultant to the Port, joined the meeting. Ms. Lewis reported on activities, including the following: (1) the State of Washington has entered into a three-year subscription agreement for access to a website allowing for searching grant opportunities. The website is accessible by ADOs. (2) Work on completing the Comprehensive Economic Development Plan is proceeding. (3) Project ranking for the region is proceeding. The Blue Ribbon Committee is doing the ranking (this process replaces the WACERT process).

EXECUTIVE SESSION: At 11:15 a.m., the Port President called for an executive session to discuss real estate issues, with the regular meeting to reconvene at 12:00 p.m. The Port President announced that at 12:00 p.m. he planned to recess the meeting for lunch until 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:00 p.m., the regular meeting of the Port of Whitman County reconvened following executive session. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

REGULAR MEETING RECESSED: The Port President called for a lunch recess until 12:30 p.m. He also noted that the executive session would be reconvened following lunch recess.

REGULAR MEETING RECONVENED: At 12:30 p.m., the regular meeting of the Port of Whitman County of December 20, 2007, reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

EXECUTIVE SESSION: The Port President called for an executive session until 1:00 p.m. to continue discussion of real estate and a personnel matter.

REGULAR MEETING RECONVENED: At 1:00 p.m., the regular meeting of the Port of Whitman County reconvened following executive session. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

AGENDA FOR COMMISSIONER RETREAT: The agenda for the next Commissioner retreat was briefly discussed.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 1:10 p.m.

PORT OF WHITMAN COUNTY COMMISSION

ROBERT F. GRONHOLZ, President

DANIEL W. BOONE, Vice President

JOHN E. LOVE, Secretary