

Minutes of the regular meeting of the Port of Whitman County of April 17, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of April 3, 2008, as mailed and entered in the minute book. The motion carried.

APPROVAL OF CLAIMS: The Commissioners considered the claims. Commissioner Love inquired as to Claim No. 18057 to Big Bear Telecom. The Executive Director explained this was a small works roster contractor payment for extending the optic fiber run in Pullman. Commissioner Gronholz inquired as to Claim No. 18055 to Galexis Technologies. The Executive Director explained this was for an update of the Port office computer system and maintenance fees.

A **MOTION** was made to approve Claim Nos. 18041 through 18061 totaling \$45,945.06 and voiding Claim No. 18025 in the amount of \$1,544.49. The motion carried.

RPTO/ADO MEETING: Commissioner Gronholz inquired as to the RPTO/ADO meeting of April 5, 2008. A report was made on the Intergovernmental Rail Authority organized by Grant, Lincoln, and Spokane Counties, and the Port. A planning update was presented. Commissioner Gronholz commented it was encouraging to see that the river system and the rail system are receiving more attention from the RPTO.

POWBAC - CONSTRUCTION OF CONCRETE FLOORS IN BUILDINGS: The Properties and Development Manager reported that construction of the concrete floors in the buildings at POWBAC is in progress.

At 10:20 a.m., Joe Smillie of the Whitman County Gazette joined the meeting.

INTERGOVERNMENTAL RAIL AUTHORITY: Commissioner Gronholz and the Executive Director reported on the Intergovernmental Rail Authority meeting held in Davenport on April 16, 2008. A **MOTION** was made to authorize \$1,000 in budget support for the Rail Authority. The motion carried.

Ted Hopkins, Commissioner from Lincoln County, has been elected as Chairman and Treasurer for the Rail Authority

and the Port Executive Director Joe Poire has been elected secretary.

POWBAC - PURCHASE OF KIT BUILDING FOR T-HANGAR: The Executive Director reported that the price for a "kit building" for a T-hangar at POWBAC has been estimated at \$80,000. A **MOTION** was made to authorize the purchase of a kit building for construction of a six-bay T-hangar building at POWBAC, with the installation and construction to be obtained by small works roster bid. The motion carried.

UNDERGROUND UTILITY INSTALLATIONS: The Properties and Development Manager reported on a meeting in Pullman on April 8, 2008, on underground utility installations in the region. The meeting included representatives from Qwest, Verizon, Washington State University, the Port, and St. John Cable Company. The group meets annually.

REPORT ON WASHINGTON, D.C., TRIP: The Executive Director reported on his trip to Washington, D.C. The primary focus of the trip was rail issues. He met with Senator Cantwell's staff and various agency officials, including officials at the Interstate Commerce Commission.

REPORT ON ADO ACTIVITIES: At 10:35 a.m., Tammy Lewis of the PEDC joined the meeting. Ms. Lewis reported on ADO activities, including the WSU business plan competition. She reported that Kevin King won first prize in the business competition for a business plan involving extraction of omega-3s from algae. The Kammerzells' plan on agricultural tourism won second place. The business plan for a wood burning hot tub manufacturing business from Clarkston won third place.

Ms. Lewis reported on other activities as well.

A **MOTION** was made to sign a letter congratulating the business plan winners. The motion carried.

Ms. Lewis left the meeting at 10:50 a.m.

LONGVIEW FIBER/STIMSON LUMBER COMPANY - LEASE ASSIGNMENT: The Executive Director reported on an inquiry about a possible lease assignment by Longview Fiber to the Stimson Lumber Company of Sites D, E & F-Part at Wilma. Log storage would be included in the business activities conducted by the company. The Executive Director indicated he would be meeting with the company to discuss the company plans and report further and make a recommendation.

BOYER - CHIP SEALING OF BOAT TRAILER/TOW VEHICLE

PARKING LOT: The Executive Director reported that Whitman County will chip seal the boat trailer/tow vehicle parking lot at Boyer for the approximate sum of \$10,500. No formal action was taken, but the Commissioners indicated the Executive Director should proceed in accordance with his Manager's authority.

WILMA - FIRE RATING: The Properties and Development Manager reported that the fire rating at Wilma has been upgraded. The tenants were contacted with this information as it may help them with their fire insurance premiums.

PACIFIC NORTHWEST WATERWAYS ASSOCIATION - MID-YEAR MEETING: It was noted that the Pacific Northwest Waterways Association mid-year meeting will be held in Otter Ridge, Oregon, June 18-20, 2008. All Commissioners and the Properties and Development Manager plan to attend.

INLAND NORTHWEST PARTNERS MEETING: It was noted that the Inland Northwest Partners meeting is scheduled for June 11, 2008, at Post Falls, Idaho. All three Commissioners plan to attend.

EXECUTIVE SESSION: At 11:20 a.m., the President called for an executive session to discuss a real estate matter, with the regular meeting to reconvene at 11:45 a.m.

REGULAR MEETING RECONVENED: At 11:45 a.m., the regular meeting of the Port of Whitman County reconvened following executive session. Present were all Commissioners, the Properties and Development Manager, the Executive Director, and the Port Attorney.

PULLMAN FIBER PROJECT: The recent additions to the Pullman fiber project were briefly discussed.

REGULAR MEETING RECESSED: At 12:00 p.m., the Port President called for a lunch recess, with the regular meeting to reconvene at 12:30 p.m.

REGULAR MEETING RECONVENED: At 12:30 p.m., the regular meeting of the Port of Whitman County reconvened following lunch recess. Present were all Commissioners, the Executive Director, the Properties and Development Manager, and the Port Attorney.

LOSONOCO - NOTICE OF DEFAULT: The Executive Director reported that Losonoco was in default on its rent payments. A

MOTION was made to send a Notice of Default to Losonoco. The motion carried.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 12:35 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary