

Minutes of the regular meeting of the Port of Whitman County of January 3, 2008.

MEETING CALLED TO ORDER: The meeting was called to order at 10:00 a.m. in the Port office in Colfax, Washington. Present were Commissioners Gronholz and Boone, the Executive Director, the Properties and Development Manager, and the Port Attorney. Also present was Joe Smillie of the Whitman County Gazette.

APPROVAL OF MINUTES: A **MOTION** was made to approve the Minutes of the meeting of December 20, 2007, as mailed and entered in the minute book. The motion carried.

ELECTION OF OFFICERS: A **MOTION** was made to pass a unanimous ballot for the following officers for the year 2008: President - Daniel Boone; Vice President - John Love; Secretary - Robert Gronholz. The motion carried. Following election of officers, Commissioner Boone chaired the balance of the meeting.

Commissioner Love joined the meeting by conference telephone at 10:05 a.m.

APPROVAL OF CLAIMS: A **MOTION** was made to approve Claim Nos. 17847 through 17875 totaling \$57,061.28 and electronic funds transfer for payroll taxes of \$5,655.42. The motion carried.

REVIEW OF AGED RECEIVABLES: The Commissioners considered the aged receivables. Commissioner Gronholz inquired as to the aged receivable of Bitterroot Enterprises. The Executive Director reported that Bitterroot has provided notice exercising its option to purchase the Merman Drive Building and has indicated that the back due rent will be paid by the end of the day.

AGED RECEIVABLE OF COLUMBIA PHYTOTECHNOLOGY: Commissioner Gronholz inquired as to the aged receivable of Columbia Phytotechnology. The Properties and Development Manager reported that she will be acting on the account shortly.

RESOLUTION NO. 08-01: A **MOTION** was made to pass banking Resolution No. 08-01 for the year 2008. The motion carried.

RESOLUTION NO. 08-02: A **MOTION** was made to pass banking Resolution No. 08-02 pertaining to the year 2008 and the Bank of Whitman account. The motion carried.

MEETING OF INDUSTRIAL DEVELOPMENT CORPORATION: At 10:10 a.m., the Port President recessed the regular meeting of the Port of Whitman County of January 3, 2008, and convened a meeting of the Port of Whitman County Industrial Development Corporation.

REGULAR MEETING RECONVENED: At 10:15 a.m., the Port of Whitman County Industrial Development Corporation meeting concluded and

the regular meeting of the Port of Whitman County of January 3, 2008, was reconvened by the Port President. Present were Commissioners Boone and Gronholz, and Commissioner Love by conference telephone. Also present were the Executive Director, the Properties and Development Manager, the Port Attorney, and Joe Smillie of the Whitman County Gazette.

PIONEER PORTS MEETING: The Pioneer Ports will be meeting on January 16, 2008, in Clarkston, Washington, at the Clarkston Country Club at 6:00 p.m. Included on the agenda will be a discussion of investment policies of the respective ports.

POWBAC - POLE BUILDINGS: The Properties and Development Manager reported that construction of the pole buildings at POWBAC was proceeding on schedule. Weather permitting, the buildings should be completed within the next two weeks, except for the pouring of concrete floors. The floors will be poured sometime in the spring.

IPZ PROJECT: The Executive Director reported that on January 25, 2008, officials from Washington State Department of Community Trade and Economic Development and from the Washington State Governor's office will be meeting in Pullman to review the IPZ project.

LOSONOCO DECLINES TO EXERCISE OPTION TO PURCHASE: The Properties and Development Manager indicated that Losonoco has declined to exercise its option to purchase Lots 2, 3, and 4 in Phase II at Wilma. A prospective tenant is looking at these lots and is currently doing some diligence prior to making a commitment to lease.

STRATEGIC PLANNING MEETING: It was noted that the Port Commissioners' strategic planning meeting was scheduled to commence at 10:00 a.m. on January 14, 2008, at the Spokane Club in Spokane, Washington.

MEETING ADJOURNED: There being no further business to come before the meeting, the meeting adjourned at 10:35 p.m.

PORT OF WHITMAN COUNTY COMMISSION

DANIEL W. BOONE, President

JOHN E. LOVE, Vice President

ROBERT F. GRONHOLZ, Secretary